

TOWN OF SHELBURNE BUILDING PERMIT APPLICATION

BUILDING PERMIT PROCESS FOR SMALL PROJECTS

NOT FOR USE FOR NEW FAMILY DWELLINGS, ADDITIONS OR COMMERCIAL PROJECTS

Typical small projects include, but are not limited to: new roofs, siding, driveway light pillars, new decks, new patios, exterior hot tubs, outdoor steps, small storage sheds, replacement or upgrades to electrical entrances, and other small projects.

Please submit the following to the Code Enforcement Officer for determination if this is a small project:

- Two (2) copies of a plot plan showing the proposed construction (show and setbacks from property lines).
- Two (2) copies of construction plans
- List of contractors or is the work to be done by the owner (must be a resident of the home)
- Are there any changes to Structural components of the dwelling unit?
- Will the project require any changes to the electrical entrance panel to accommodate solar power or a new generator?
- Will the project require an upgrade to the current septic permit?

Upon complete submission of the above information, the Code Enforcement Officer will indicate what sections of the Building Permit Application must be completed.