

Annual Report for the Town of

Shelburne

New Hampshire



FOR THE YEAR ENDING DECEMBER 31, 2023

TOWN OF SHELBURNE OFFICERS 2023-2024

SELECT PERSONS

Stanley Judge 603-466-3986
Lucy Evans 603-466-5164
Ron Baillargeon 603-991-6691

TOWN ADMINISTRATOR

Noelle Meer 603-466-2262

ADMINISTRATIVE ASSISTANT

Jo Carpenter 603-466-2262

CODE ENFORCEMENT OFFICER

Jeff Willey 603-466-2262

TOWN CLERK/TAX COLLECTOR

Amy Kuzma 603-466-2262

TREASURER

David M. Landry 603-466-2262

PUBLIC WORKS DIRECTOR

Zack Losier Wight Office 603-466-2957
Cell 603-348-2871

ROAD AGENT

Ken Simonoko Office 603-466-2957
Cell 603-723-0865

FIRE CHIEF/FIRE WARDEN

Randy Davis Cell 603-449-4148

EMERGENCY MANAGEMENT

Stanley Judge 603-466-3986

GRS COOP BOARD - SHELBURNE REPRESENTATIVES

Jo Carpenter 603-466-3840
Tim Buxton, At Large 603-348-1569
David Backler, Superintendent 603-466-3632

TOWN OFFICE

603-466-2262
Fax 603-466-5271
Town e-mail - townofshelburneh@gmail.com
Town Website - www.townofshelburneh.com

FIRE STATION

603-466-3465

HIGHWAY OFFICE/TRANSFER STATION

603-466-2957

EMERGENCY - FIRE, POLICE, AMBULANCE

911

*Front Cover Photograph by Larry Ely
Rear Cover Photograph by Ken Simonoko*

ANNUAL REPORT
OF THE

**TOWN OF SHELBURNE,
NEW HAMPSHIRE**

FOR THE YEAR ENDING
DECEMBER 31, 2023



TABLE OF CONTENTS

Dedication.....	1
Town Officers.....	6
Special Thank You.....	10
2023 Town Meeting Minutes.....	11
Financial Reports	
Summary Inventory of Valuation.....	22
Statement of Appropriation & Taxes Assessed.....	23
Comparative Statement of Appropriations.....	27
Town Officer Salaries.....	28
Town Clerk Report.....	29
Schedule of Town Property.....	29
Tax Collector Report.....	30
Treasurer’s Report.....	32
Balance Sheet.....	34
Summary of Revenue & Expenditures.....	36
Detailed Statement - Revenues & Expenditures.....	37
Departmental Revenues.....	50
Trust Funds.....	52
Library Financial Report.....	57
Reconciliation of Long-term Debt.....	57
Auditor’s Report.....	57
Warrant and Budget.....	59
Reports of Officers and Committees	
Selectpersons.....	80
Tax Collector.....	82
Town Clerk.....	84
Public Works.....	85
Shelburne Waste District.....	86
State Police.....	88
Emergency Management.....	90
Fire Department.....	92
State Forest Ranger.....	93
Planning Board.....	94
Code Enforcement Officer.....	95
Park Commission.....	96
Cemetery Committee/Memorial Forest.....	97
Energy & Technology Committee.....	98
Heritage Commission.....	99
Shelburne Public Library.....	102
Shelburne Union Church.....	104
Conservation Commission.....	106
Shelburne Trails Club.....	108
Gorham Community Learning Center.....	112
North Country Council.....	114
Executive Councilor, Joseph Kenney.....	117
Rules, Regulations, & Informational Material.....	119

DEDICATION

This town report is dedicated to the memory of the following Shelburne citizens whom we lost in 2023.

(listed in alphabetical order)

Avery Bevin



Avery Hunter Bevin, 83, of Louisville, KY passed away suddenly on November 8, 2023. He was born on May 29, 1940, in Middletown, CT, the son of Chauncey G. and Lorraine H. Bevin. His initial school years were spent in CT. He went on to earn a B.A. degree in English from Franklin and Marshall College and a M.A. in English Literature from University of Colorado Boulder. In 1964 he enlisted in the US Army and completed his basic training at Fort Dix, NJ followed by 7 years in the Army Reserves with units in both CO and NH.

He met his wife, Louise in college in PA. Their first 3 children were born in CO and then they moved to Northern NH, where they

welcomed 3 more children and raised them there until 2000 when the couple moved as the “nest” emptied out.

Avery was employed in various jobs that included education, aspects of industry, and truck driving. He was a lifelong educator and learner and interesting conversationalist. Avery enjoyed chopping wood and gardening, the English language, and was fascinated by sports trivia and the power of words and numbers. His civic and social circles mainly involved his family, Awana Club, school and church activities, 4-H, Boy Scouts, and sports in which his children engaged.

He was a lifelong reader and the book he read that directed his paths in life was the Bible. He loved and served his Savior and Lord, Jesus, to the end of his days.

Surviving as his legacy are his wife of 59+ years of marriage and his 4 sons and 2 daughters. Also 19 grandchildren, 2 predeceased, 1 great-grandchild as well as his brother Stanley, CT.

He was a strong man with a good heart and will be sorely missed.

George Clark



George E. Clark, 70, of Shelburne, NH, passed away on February 17, 2023, at the Coos County Nursing Home. He was born in Berlin, NH on March 26, 1952, the son of the late Edward and Verna (Rix) Clark and was a lifelong resident of the area. He graduated from Gorham High School and had been employed at the local paper mill for 38 years. George liked to hunt, fish, being outdoors and spending time at “The Wigwam”, as well as time spent at Little Millsfield Pond. He also enjoyed knife making and wood working.

Family includes his wife Carmen (Cotnoir) Clark of Berlin, NH; two sons, siblings in-laws, nieces, nephews, and cousins.

Michael Conley

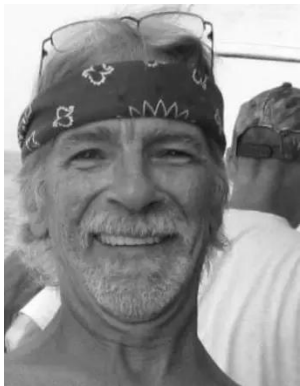


We are saddened to announce the death of Michael Henry Conley. He passed away peacefully at the age of 66, surrounded by family. He was born in Danvers, MA, lived in Wakefield MA and relocated to Coos County, NH in 2016. He was the son of the late Henry Francis Conley and Doris Ida (Hanson) Conley. He grew up with his family owning a 24-hour diner which fueled his passion for the culinary industry. He owned several restaurants in his later years including The Groveland Diner, Udderly Devine and Nonna's Kitchen. He was a caring man who would've sacrificed anything for those he loved. He put up a good fight

against cancer and kept a grateful attitude through it all focusing on the time he could spend with family. He was an amazing husband and father. He is greatly loved and will be deeply missed.

He leaves behind his wife, Ellen Devine Conley; a son, his grandchildren, as well as 4 brothers and 3 sisters, with many cousins, nieces, and nephews.

Albert Dubois



Albert “Buck” Dubois, 68 of Shelburne NH, formerly of Berlin NH, passed away after a brief illness on July 3, 2023, at the Catholic Medical Center in Manchester. He was born December 27, 1954, the son of Edgar and Leola Albert Dubois. He attended Saint Joseph Grammar school and graduated from Berlin High in 1973.

Buck was a lover of life. He loved his family, people, animals, the outdoors, and his friends. He was known for his big smile, warm heart, and his giving spirit. After high school Buck traveled the country with friends and settled in Colorado for a while. He also lived in Atlanta and worked in a private club as a cook and bartender. He

returned to Berlin to care for his mother. He would also visit two of his aunts regularly. Buck was always available to lend a helping hand to anyone in need. Twice, he took care of friends at the end of their lives. He moved in with them to assist in their care right up until they passed. He was a steady worker with most of his work in construction. While in Africa working on building a school, he was so taken aback by the poverty he witnessed there, that he literally gave the shirt off his back to one of the family members who lived in a nearby hut.

He will be missed by many friends because he was a true friend to many. Family includes his sister, nephew, niece, and many cousins and relatives.

Raymond Halle



Raymond A. Halle, 87, of Shelburne, NH, passed away on May 1, 2023, at the Catholic Medical Center in Manchester. He was born in Berlin on May 30, 1935 the son of the late Alfred and Gabrielle (Carrier) Halle and was a lifelong resident of the area. He was a US Army Veteran and had been employed by Brown Company and James River Corporation for many years. Raymond was a member of Holy Family Parish. He enjoyed being a pilot and flying all around New England, playing cards as well as going to casinos. Ray was an avid Boston sports fan, following the Red Sox, Bruins, and Patriots.

He took great pride in his yard and tending

to his property. He enjoyed traveling including Florida, Las Vegas, Aruba among other places.

Family includes his wife Lee (Page) Halle of Shelburne, NH; his children, 6 grandchildren; 4 great-grandchildren with one on the way, a sister, an aunt, nieces, nephews, and cousins. He was predeceased by his first wife Lorraine (Alati) Halle and his sister Irene Canavan.

Michael Kreul



J. Michael “Mike” Kreul, 79, of Shelburne, passed away on October 4, 2023. He was born in Baltimore, MD on May 31, 1944, the son of the late John and Mary (Monius) Kreul. Mike was raised and educated in Maryland, graduating high school in 1962 before attending Cornell University, where he earned his bachelor’s degree in Electrical Engineering in 1966.

Mike was employed by the US Navy, where he worked on radar as an electrical engineer. Following his retirement from civil service, he became a scuba instructor and swift water rescuer, and spent several years as a professional ski instructor. Mike was a member of the Professional Association of

Diving Instructors, Professional Ski Instructors of America, and greatly enjoyed his years living in Bonaire, Dutch Caribbean.

Family includes his wife Elizabeth Thompson of Shelburne, NH; a son a brother, a sister, grandchildren and great-granddaughters Melanie and Amaya. He was predeceased by a grandson, Michael Kreul.

Howard Murphy



Howard F. Murphy, 82, of Shelburne, NH, passed away on October 3, 2023, at the Wolfeboro Bay Center in Wolfeboro, NH. He was born in Berlin, NH on December 20, 1940, the son of the late Robert and Theresa (Fitzmorris) Murphy and was raised in Gorham. He graduated from Gorham High School and served in the US Coast Guard for 4 years. Upon his discharge, he moved to Shelburne, NH and was employed by the US Forest Service. Howard obtained his electrical license and was employed by the I.B.E.W. Electrical Union #490 for over 50 years. He was a member of the Fur, Feather & Fin Club in Gorham where he had served

as a director. He enjoyed hiking, fishing, country music, and watching the Boston Red Sox and the Boston Bruins.

Family includes his children, grandchildren, brother, nieces, nephews, and cousins. He was predeceased by his wife Carlina M. Rayner and siblings Roberta Joudrey, Tommy Murphy, and Wayne Murphy.

Alan Peabody



Alan J. Peabody was born on April 14, 1948, in Toronto, Canada. He passed on December 17, 2023, at the age of 75.

Being a "Master of the Kings English", the written word was his passion. The occasional letter to the editor became a must read. His letters were all about getting people to think, not necessarily to agree, just think. Oh my, could he write. He helped Mr. Tassej, also from Shelburne, write his book.

Alan was known as a "Hard Worker". Whether working in his masonry trade, his meticulous carpentry skills, eye for color, measure, or design, he had the energy and

work ethic of a man half his age. He and his partner, Terri built their Shelburne house in 2007 and moved into it in 2010. Alan loved to debate and enjoyed his Saturdays "arguing" with the guys at the "town dump". Then there were sports, then there were sports, and occasionally there were sports. The Masters was bigger than Christmas, he never cheered for a New England team, and no matter what sport, he always watched through the eyes of a referee.

He's chatting it up with his mom and dad, beloved Aunt "Geet" and Uncle George and many friends and relatives he missed. We know he's giving Holly-Mae a big kiss. Alan is survived by his son, Mark, and many family members and friends.



TOWN OFFICERS 2023 - 2024

SELECTPERSONS

Stanley Judge	Term expires 2024
Lucy Evans	Term expires 2025
Ron Baillargeon	Term expires 2026

TREASURER

David M. Landry	Term expires 2024
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DEPUTY TREASURER

Susan Labonville	Term expires 2024
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TAX COLLECTOR

Amy Kuzma	Term expires 2024
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DEPUTY TAX COLLECTOR

Kimberly Landry	Term expires 2024
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TOWN CLERK

Amy Kuzma	Term expires 2024
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DEPUTY TOWN CLERK

Jo Carpenter	Term expires 2024
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AUDITOR

Joyce Carlisle	Term expires 2024
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MODERATOR

John Henne	Term expires 2024
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EMERGENCY MANAGEMENT

Stanley Judge

FIRE CHIEF

Randy Davis

FIRE WARDEN

Randy Davis

DIRECTOR OF PUBLIC WORKS / CEMETERY SEXTON

Zack Losier Wight

ROAD AGENT / ASST. DIRECTOR OF PUBLIC WORKS

Ken Simonoko

CODE ENFORCEMENT OFFICER

Jeff Willey

HEALTH OFFICER

Donald Kernan

WELFARE OFFICER

Lucy Evans

SUPERVISORS OF THE CHECKLIST (Elected)

Ann Judge	Term expires 2024
Constance Landry	Term expires 2026
Robin Henne	Term expires 2028

BALLOT CLERKS (Appointed)

Hildreth Danforth	Raymond Danforth
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BUDGET COMMITTEE (Elected)

David L. Landry	Term expires 2024
Michael Brosnan	Term expires 2024
Stanley Judge (SM Rep)	Term expires 2024
Christopher Halle	Term expires 2025
Francis Chamberlain	Term expires 2026

PLANNING BOARD (Appointed)

George Brown (Alternate)	Term expires 2024
Timothy Buxton	Term expires 2024
Ron Baillargeon (SM Rep)	Term expires 2024
Christopher Halle	Term expires 2025
John Carpenter	Term expires 2025
David L. Landry	Term expires 2025
Fran Chamberlain (Alternate)	Term expires 2025

BOARD OF ADJUSTMENT (Appointed)

David M. Landry	Term expires 2024
VACANT (Alternate)	Term expires 2024
David L. Landry	Term expires 2025
Jennifer Corrigan	Term expires 2025
VACANT (Alternate)	Term expires 2026
Raymond Danforth	Term expires 2026
Michael Prange	Term expires 2026

MEMORIAL FOREST (Elected)

Ken Simonoko	Term expires 2024
VACANT	Term expires 2025
Joselyn Labonville	Term expires 2026

CEMETERY TRUSTEES (Elected)

Ann Leger	Term expires 2024
Christopher Halle	Term expires 2025
David M. Landry	Term expires 2026

TRUSTEES OF TRUST FUNDS (Elected)

Lucie Kinney	Term expires 2024
Lucinda Bragg	Term expires 2025
Deborah Brown	Term expires 2026

CONSERVATION COMMISSION (Appointed)

Stanley Judge	Term expires 2024
Larry Ely	Term expires 2025
Heidi Wight	Term expires 2025
Katie Stuart	Term expires 2026
Joyce Carlisle	Term expires 2026
Cynthia Desmond	Term expires 2026
Keri Murphy	Term expires 2026

PARK COMMISSION (Appointed)

VACANT	Term expires 2024
Marc Van Sant	Term expires 2024
Zack Losier Wight	Term expires 2024
Ernest Van Sant	Term expires 2024
Ken Simonoko	Term expires 2025

LANDFILL COMMITTEE (Appointed)

Ron Baillargeon (SM Rep)	Term expires 2024
Zack Losier Wight	Term expires 2024
Raymond Danforth	Term expires 2024
Ken Simonoko	Term expires 2025

HERITAGE COMMISSION (Appointed)

Roger Morrissette	Term expires 2024
Dick Lussier	Term expires 2025
Heidi Wight	Term expires 2025
Ken Simonoko	Term expires 2025
VACANT	Term expires 2026

LIBRARY TRUSTEES (Elected)

Briana Wood	Term expires 2024
Jessica Galligan	Term expires 2025
Melanie Devoid	Term expires 2026

ENERGY AND TECHNOLOGY COMMITTEE (Appointed)

Donald Kernan	Term expires 2024
Raymond Danforth	Term expires 2025
Michael Prange	Term expires 2025
Keri Murphy	Term expires 2026

NORTH COUNTRY COUNCIL

Stanley Judge	John Carpenter
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A SPECIAL THANK YOU

To Stan Judge, Lucy Evans, and Ron Baillargeon: Thank you for your continuing dedication to being Shelburne's governing body.

To John Henne: Thank you for your years of service to the Town as our dear moderator. Town Meeting will not be the same without you.

To Billy Davenport: Congratulations on your retirement! Thank you for your dedication of countless years to the Fire Department. Enjoy your next chapter!

To Paula Simonoko for volunteering so much time to make the town beautiful in each season. Paula does all of the purchasing, planting, and maintaining of the flowers, wreaths, and planters at the Memorial Forest, the town park, the highway garage, and the town office.

To Zack Losier Wight and Ken Simonoko for always making sure our town building parking lots are safe and clear of ice and snow, and for taking special care of the flags outside of the town hall and in the Memorial Forest.

To Ken Simonoko for volunteering at the Transfer Station every Saturday. Without your help the weekly trip to the "dump" would not be nearly as quick, efficient, or organized. Or fun.

To Matt Tassej and Arthur Mason for supplying coffee and donuts to keep everyone happy and warm on Dump Day.

To Larry Leger for volunteering his time each week to take care of recycling the plastic bags.

To Ray Danforth for volunteering exorbitant amounts of time and extensive knowledge to consult on almost anything.

And finally, to everyone that volunteers to serve on committees or to hold town offices: Thank you for the gift of your time and for all you do. Without you, Shelburne would not be such a fantastic place to live and work.

Thank You

2023 TOWN MEETING MINUTES

The polls were open on Tuesday, March 14, 2023, from 11 AM to 7 PM to choose all necessary town officers for the year ensuing, and to vote on the proposed amendments to the Zoning Ordinance (see below).

The Annual Town Meeting of the Town of Shelburne, New Hampshire was held in the Shelburne Town Hall. Moderator, John Henne, called the meeting to order at 7:00 PM. Moderator Henne went over some basic meeting rules and best practices, and defined some of the terminology that is used in several warrant articles.

Article 1: To CHOOSE all necessary Town Officers for the year ensuing (printed ballot).

Results: GRS School Board

School Board Member At Large - Shelburne for 3 Years

Timothy Buxton – 101 votes

Results: Town Officers

Selectperson (3 yrs)

Ronald Baillargeon – 85 votes

Budget Committee (3 yrs)

Francis E. Chamberlain – 103 votes

Trustee of Trust Funds (3 yrs)

Deborah Brown – 99 votes

Cemetery Trustee (3 yrs)

David M. Landry – 103 votes

Library Trustee (3 yrs)

Melanie Devoid – 102 votes

Library Trustee (2 yrs)

Jessica Galligan – 100 votes

Town Memorial Forest Committee (3 yrs)

Joselyn Labonville – 102 votes

Town Memorial Forest Committee (1 yr)

Kenneth Simonoko – 102 votes

Article 2: To see if the Town will VOTE TO APPROVE the proposed amendments to the Zoning Ordinance (printed ballot).

Zoning Ballot Questions

Question 1: Are you in favor of making all of the following changes to the Shelburne Zoning Ordinances? (The Planning Board voted unanimously to recommend these changes.)

- The Board proposes to add a section called “Title” inserted before the existing preamble which will read: “This ordinance shall be known and may be cited as the “Zoning Ordinance of the Town of Shelburne, New Hampshire, Adopted March 1964, Revised March 2002, Amended 2004, 2005, 2007, 2008, 2011, 2012, 2014, 2017, 2021, and 2022.”
- The Board proposes to add a section prior to Section 1 called “Application of This Ordinance” which will read: “No structure shall be constructed, erected, placed, or maintained, and no land use commenced or continued, within the Town of Shelburne except as specifically (or by necessary implication) authorized by this Ordinance. In adoption of this Ordinance, the voters have considered the unique topography of the Town, its soils, the lack of central water and sewer systems, and the present character of the Town.”
- The Board proposes to add a section prior to Section 1 called “Use of Definitions” which will read: “All uses listed in this Ordinance whether permitted or allowed by Special Exception shall be construed only as defined within the Ordinance (see Sections 2, 3,4, and 5). If no definition exists, the use is not allowed.”

YES - 79

NO - 28

Question 2: Are you in favor of making the following change to the Shelburne Zoning Ordinances in regard to Section 4 – Definitions? (The Planning Board voted unanimously to recommend these changes.)

- Existing Development – The division of a parcel of land into two or more parcels; the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure, and any mining, excavation, or landfill.

• Proposed Development – The division of a parcel of land into two or more parcels; the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure, and any mining or excavation.

YES - 83

NO - 23

Article 3: To HEAR such reports of Town Officers heretofore chosen and pass any vote relating thereto.

John Carpenter made the motion to accept the Town Report as written and David L. Landry seconded. There was no discussion. Passed unanimously.

Article 4: To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$607,765 for General Operation. *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

4130 Executive	\$47,057
4140 Election, Registration, & Vital Statistics	\$21,463
4150 Financial Administration	\$42,684
4152 Revaluation of Property	\$6,100
4153 Legal Expense	\$15,000
4155 Employee Benefits	\$68,685
4191 Planning and Zoning	\$5,500
4194 General Government Buildings	\$68,350
4195 Cemetery	\$2,000
4196 Insurance	\$19,879
4197 Regional Association	\$500
4215 Ambulance	\$49,397
4220 Fire Department	\$44,450
4221 Fire Warden	\$3,500
4240 Building Inspection	\$6,270
4250 Dispatch Agreement	\$0
4290 Emergency Management	\$900
4312 Highway	\$112,000
4324 Solid Waste Disposal	\$31,300
4414 Animal Control	\$200
4415 Health	\$829

4444 Welfare	\$8,500
4520 Parks & Recreation	\$4,000
4550 Library	\$1,000
4590 Memorial Forest	\$500
4611 Conservation Commission	\$800
4711 Principal Long-term Note	\$1,838
4721 Interest Long-term Note	\$633
4722 Lease Payment	\$44,430
4723 TAN Note	\$0

Francis Chamberlain made the motion to accept, and Ronald Baillargeon seconded. Moderator Henne asked why “Dispatch Agreement” was \$0. Town Administrator, Noelle Meer explained that it was because the Town’s agreement with Gorham for EMS services includes the dispatch cost in the total amount due. Passed unanimously.

Article 5: To see if the Town will VOTE TO READOPT the Optional Veterans’ Tax Credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$100.
[The Board of Selectmen recommend this appropriation.]
 (Majority vote required.)

Robin Peters Henne made the motion to accept, and Constance Landry seconded. Moderator Henne asked Ms. Meer to clarify the issue of the readoption and she explained that the State of New Hampshire amended the qualifications for Service Members for the credit. Because of the amendment to RSA 72:28, this required towns to readopt their existing Veteran Tax Credits. There were no further questions. Passed unanimously.

Article 6: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$2,000 for the maintenance of cemeteries with said funds to come from the Cemetery Maintenance Capital Reserve Fund for this purpose, and no money will be raised by taxation. (12/31/2022 Balance - \$12,201.92)
[The Board of Selectmen and the Budget Committee recommend this appropriation.]
 (Majority vote required.)

Lucy Evans made the motion to accept, and David L. Landry seconded. Again, Moderator Henne asked Ms. Meer to explain this article. Ms. Meer said that it costs the town \$4,000 to operate its cemeteries. The Town Operating Budget (Article 4) designated \$2,000 for cemetery operations. The additional \$2,000 is to come

out of the Cemetery Maintenance Capital Reserve Fund which offsets the need to raise any additional funds by increased taxation. Passed unanimously.

Article 7: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$5,000 to be added to the existing Revaluation Capital Reserve Fund, previously established. (12/31/2022 Balance - \$2,010.62)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Lucy Evans made the motion to accept, and Jo Carpenter seconded. There was no discussion. Passed unanimously.

Article 8: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$50,000 to be added to the existing Heavy Highway Equipment Capital Reserve Fund, previously established. (12/31/2022 Balance - \$254,140.29) *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

Stanley Judge made the motion to accept, and Jeffrey Willey seconded. There was no discussion. Passed unanimously.

Article 9: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$5,600 to be added to the existing Fire Truck Capital Reserve Fund, previously established. (12/31/2022 Balance - \$160,346.64) *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

Francis Chamberlain made the motion to accept and John Carpenter seconded. There was no discussion. Passed unanimously.

Article 10: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$8,000 to be added to the existing Fire Department Equipment Capital Reserve Fund, previously established. (12/31/2022 Balance - \$4,163.13) *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

Francis Chamberlain made the motion to accept, and Stanley Judge seconded. There was no discussion. Passed unanimously.

Article 11: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$50,000 to be added to the existing Paving Capital Reserve Fund, previously established. (12/31/2022 Balance - \$75,745.01) *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

Stanley Judge made the motion to accept, and Lucy Evans seconded. Timothy Buxton asked why the increase from last year for this fund. Ms. Meer explained that due to the rising cost of petroleum products, no paving took place last year as there was concern the fund would be drained, which the Town did not want to do. Director of Public Works Zack Losier Wight noted that the paving plan for town roads is listed in order of priority: Hubbard Grove, Losier Rd., Hayes Rd., and R-F Drive. The additional appropriated funds would help to ensure the town would not bring this account to zero. Eric Murphy asked how the increase would make paving possible this year when \$75,000 was not enough last year. Road Agent, Kenneth Simonoko explained again that it would ensure the fund is not depleted when paving takes place. Passed unanimously.

Article 12: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$500 to be added to the existing Peabody Farm Museum Capital Reserve Fund, previously established. (12/31/2022 Balance - \$10,265.06) *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

Francis Chamberlain made the motion to accept, and Robin Peters Henne seconded. David L. Landry asked for clarification as to what type of work was being done at the Farm. Mr. Simonoko said that they do a little maintenance every year; plumbing, rodent control, repairs, etc. It is anticipated that in 5-6 years the roof will need to be replaced. Passed unanimously.

Article 13: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Cemetery Equipment Capital Reserve Fund, previously established. (12/31/2022 Balance - \$5,880.46) *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

Constance Landry made the motion to accept, and Jo Carpenter seconded. There was no discussion. Passed unanimously.

Article 14: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$3,800 to be added to the existing Cemetery Maintenance Capital Reserve Fund, previously established, with said funds to come from unassigned fund balance. This represents the sum of money received from the sale of six (6) cemetery lots in 2022. (12/31/2022 Balance - \$12,201.92)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Deborah Brown made the motion to accept, and David L. Landry seconded. There was no discussion. Passed unanimously.

Article 15: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Sand/Gravel Expendable Trust Fund, previously established. (12/31/2022 Balance - \$3,284.89)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Kylie Murphy made the motion to accept, and Francis Chamberlain seconded. There was no discussion. Passed unanimously.

Article 16: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$11,204 to be added to the existing General Building Maintenance Expendable Trust Fund, previously established (12/31/2022 Balance - \$9,902.91) with \$3,204 to come from the Land Use Change Fund account, and the remaining \$8,000 to be raised by taxation.

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Jo Carpenter made the motion to accept, and Lucy Evans seconded. Deborah Brown asked for clarification of what the Land Use Change Fund is. Ms. Meer explained it's an account that holds the Land Use Change Taxes that are collected from landowners who take parts of their land out of current use status. In order to use these funds, the Town must vote them out at Town Meeting. Passed unanimously.

Article 17: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$5,000 to be added to the existing Safety and Security Expendable Trust Fund, previously established (12/31/2022 Balance - \$18,909.22)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Stanley Judge made the motion to accept, and Raymond Danforth seconded. Kylie Murphy asked for clarification of what the fund is. Ms. Meer explained that it was a new fund passed last year to set money aside to be used to secure the Town's buildings and employees and also gave a quick update on the status of the proposed projects. Passed unanimously.

Article 18: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Household Hazardous Waste Expendable Trust Fund, previously established. (12/31/2022 Balance - \$1,530.79)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

John Carpenter made the motion to accept, and Raymond Danforth seconded. Someone asked when the date of the household hazardous waste day was, Ms. Meer said June 8, 2023. (This information was later found to be incorrect, the HHW Day is Saturday, June 10th from 8 AM to 1 PM) Passed unanimously.

Article 19: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$13,000 to be added to the existing Police Services Expendable Trust Fund, previously established (12/31/2022 Balance - \$20,781.62).

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Constance Landry made the motion to accept, and Ronald Baillargeon seconded. There was no discussion. Passed unanimously.

Article 20: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$300 to be added to the existing Planning and Zoning Expendable Trust Fund, previously established. (12/31/2022 Balance - \$1,327.60)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Jo Carpenter made the motion to accept, and Timothy Buxton seconded. There was no discussion. Passed unanimously.

Article 21: To see if the Town will VOTE TO RAISE AND APPROPRIATE \$3,000 to be added to the existing Landfill/Transfer Station Expendable Trust Fund, previously established. (12/31/2022 Balance - \$9,720.55)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Stanley Judge made the motion to accept, and Raymond Danforth seconded. There was no discussion. Passed unanimously.

Article 22: To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$1,000 for the purpose of supporting the Family Resource Center in Gorham.

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Kylie Murphy made the motion to accept, and Francis Chamberlain seconded. Ms. Meer explained that this is usually a petition item, but the petition was not submitted by the deadline. David L. Landry asked if the petition was ever submitted; it wasn't. Clarification was asked if the Town would send the funds if approved by vote; the answer was yes. Passed unanimously.

Article 23: To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$4,000 for the purpose of supporting the Gorham Community Learning Center in Gorham (*by petition*).

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

Melanie Devoid made the motion to accept and Darlene Dube seconded. Katherine Stuart asked for clarification of why there was a noted increase in the request this year. Ms. Meer explained that the petitioned request this year noted that it was based on a \$500 appropriation per child from Shelburne who are enrolled in the Gorham Community Learning Center's programs. Passed unanimously.

Article 24: To see if the Town will VOTE TO AUTHORIZE the Selectmen to dispose of Municipal assets (vehicles, recyclables, etc.) under the authority of RSA 31:3. (Majority vote required.)

Stanley Judge made the motion to accept, and Francis Chamberlain seconded. There was no discussion. Passed unanimously.

Article 25: To TRANSACT ANY OTHER BUSINESS that may legally come before said meeting.

Members of the Energy & Technology Committee (Raymond Danforth, Michael Prange, and Donald Kernan) gave a presentation about high-speed broadband in Shelburne and 62 other north country towns. During the beginning of pandemic, it became glaringly obvious that Northern New Hampshire had a severe lack of high-speed internet access due to infrastructure. Through multi-year work by various committees and community members, that State of New Hampshire applied for and received a \$40 million federal grant to increase and upgrade the infrastructure for high-speed internet. A request for bids went out and only two providers responded; Spectrum and Fidium Fiber (a subsidiary of Consolidated Communications). Fidium won the bid and will be installing fiber optics to every home in the 63 towns, with the anticipated completion date of the end of 2024. These lines should be “future proof” by offering the ability to deliver gigabits of download and upload speeds as opposed to the current megabits offered by current carriers. It was noted that this would include households far away from main roads and that the Committee would help to ensure that all homes are reached. Mr. Prange also noted that this project has created competition for service providers which has already produced improvements in Spectrum’s services to current customers in Town. Mr. Danforth encouraged residents to sign up at Fidium and assured them that they would not be committing to anything, but it would put residents in the communication loop of the project.

At 7:50 PM the meeting was recessed to allow for late voters and counting of the votes. The winners of the contests were announced at 8:55 PM. *Town Clerk, Amy Kuzma moved to adjourn and there were many seconds.*

Meeting was adjourned at 9:00 PM.

Respectfully submitted,



Town Clerk

FINANCIAL REPORTS



SUMMARY INVENTORY OF VALUATION

MS-1 - SEPTEMBER 2023

VALUE OF LAND

Current Use - 13,261.7 acres (45 owners, 72 parcels)	457,215
Discretionary Preservation Easement - 0.4 acres	75
Residential - 1,190.44 acres	15,982,600
Commercial/Industrial Land - 269.54 acres	1,616,800
Total of Taxable Land- 14,661.57 acres	\$ 18,056,690
Exempt/Non-Taxable Land - 15,637.77 ac.	\$ 10,753,200

VALUE OF BUILDINGS ONLY

Residential	31,294,696
Manufactured Housing	671,600
Commercial/Industrial	9,090,400
Discretionary Preservation Easements (6)	13,104
Total	\$ 41,069,800
Exempt/Non-Taxable Buildings	\$ 836,500

ELECTRIC/GENERATING COMPANIES (Utilities)

Great Lakes Hydro America, LLC	2,726,600
PSNH DBA Eversource Energy	862,100
CRP NH Gorham, LLC	14,400
Total	\$ 3,603,100

GAS, OIL & PIPELINE COMPANIES (Utilities)

Portland Pipeline	2,693,800
Portland Natural Gas	18,615,200
Total	\$ 21,309,000

TOTAL VALUATION (before exemptions) \$ 84,038,590

Elderly Exemptions (2)	-30,000
Solar Energy Exemptions (11)	-101,540
NET VALUATION	\$ 83,907,050
LESS UTILITIES	-\$24,912,100

NET VALUATION WITHOUT UTILITIES \$ 58,994,950

Shelburne has 21 Veteran tax Credits & 2 Service-Connected Total Disabilities.

We certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.

Selectpersons - Stanley Judge, Lucy Evans, Ron Baillargeon

STATEMENT OF APPROPRIATION AND TAXES ASSESSED - 2023

APPROPRIATIONS

GENERAL GOVERNMENT

Executive	47,057
Election, Reg. & Vital Statistics	21,463
Financial Administration	42,684
Revaluation of Property	6,100
Legal Expense	15,000
Personnel Admin.	68,685
Planning & Zoning	5,500
General Government Buildings	68,350
Cemeteries	4,000
Insurance	19,879
Regional Association	500

PUBLIC SAFETY

Ambulance	49,397
Fire Dept.	44,450
Fire Warden	3,500
Building Inspection	6,270
Emergency Management	900

HIGHWAY & STREETS

Highways	112,000
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SANITATION

Solid Waste Disposal	31,300
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HEALTH

Pest Control	200
Health Agencies	829

WELFARE

Direct Assistance	8,500
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CULTURE & RECREATION

Parks & Recreation	4,000
Library	1,000
Memorial Forest	500

CONSERVATION

Conservation Commission	800
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DEBT SERVICE

Principal - L.T. Bonds & Notes	1,838
Interest - Long term Bonds & Notes	633
Interest on Tax Anticipation Note	0
Fire Truck Lease	44,430

CAPITAL OUTLAY - Other

Family Resource Center	1,000
Gorham Community Learning Center	4,000

OPERATING TRANSFERS OUT

Cemetery Maintenance CR	3,800
Cemetery Equipment CR	1,000
Heavy Highway Equipment CR	50,000
Fire Truck CR	5,600
Fire Equipment CR	8,000
Paving CR	50,000
Revaluation CR	5,000
Town Building & Renovation CR	0
Peabody Farm CR	500

Expendable Trust

Forest Fire/Fire Dept. Mutual Aid Expendable Trust	0
Household Hazardous Waste	1,000
Town Vehicle Maintenance Expendable Trust	0
Police Services Expendable Trust	13,000
Sand/Gravel Expendable Trust	1,000
General Building Maintenance Expendable Trust	11,204
Library Technology Expendable Trust	0
New Employee Training Expendable Trust	0
Planning and Zoning expendable Trust	300
Landfill/Transfer Station Expendable Trust	3,000
Brook Maintenance Expendable Trust	0
Energy Expendable Trust	0
Safety and Security Expendable Trust	5,000

TOTAL**\$ 773,169**

SOURCES OF REVENUE

TAXES

Land Use Change Tax	3,204
Yield Taxes	25,755
Payment in Lieu of Taxes	54,275
Interest and Penalties on Taxes	1,600
Excavation Tax	0

LICENSES, PERMITS AND FEES

Business Licenses and Permits	150
Motor Vehicle Permit Fees	86,000
Building Permits	3,000
Other Permits, Licenses & Fees	800
From Federal Government	0

FROM STATE

Municipal Aid	0
Room & Meals	33,965
Highway Block Grant	13,091
Other - RR Tax	2,977

FROM FEDERAL GOVERNMENT

FEMA	0
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CHARGES FOR SERVICES

Landfill - PAYT Bags	8,500
Other Charges - Plowing, Burial Fees	1,650

MISCELLANEOUS REVENUES

Sale of Municipal Property	2,375
Interest on Investments	12,500
Other - Dividends, Insurance Reimb, grant, etc.	58,300

INTERFUND OPERATING TRANSFERS IN

Special Revenue Funds	0
Reserve Funds	2,000
Trust Funds	100

OTHER FINANCING SOURCES

Proceeds from Long-term note	0
Taken from surplus to reduce taxes	30,000
Voted from surplus	3,800

TOTAL **\$ 344,042**

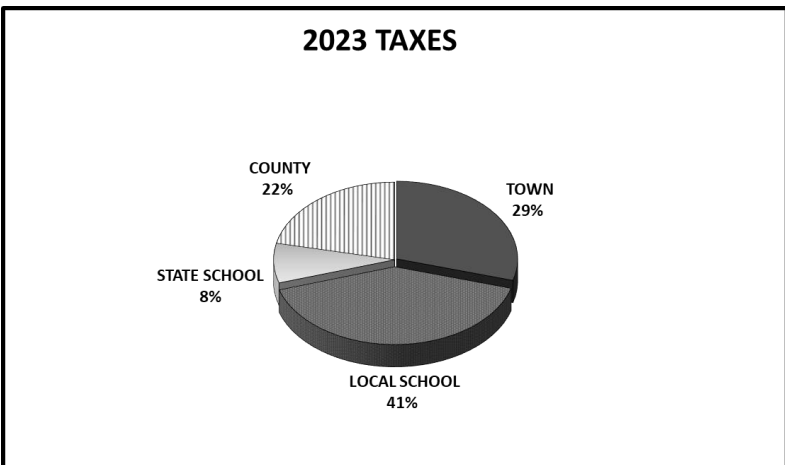
TAX RATE COMPUTATION

Total Town Appropriations	773,169
Less: Revenues	-344,042
Less: Shared Revenue	0
Add: Overlay	2,559
War Services Credits	3,600
Net Town Appropriation	435,286
Net Local Regional School Tax Assessment	601,766
State Education Tax Assessment	85,347
Net County Tax Assessment	319,083
Total of Town, School & County	\$1,441,482
Less: War Service Credit	-3,600
Property Taxes to be Raised	\$1,437,882
Net Assessed Valuation	\$83,907,050
Assessed Valuation- no utilities	\$58,994,950

The tax rate breaks down as follows:

Town:	\$ 5.19 per \$ 1,000
Local School:	\$ 7.17 per \$ 1,000
State School:	\$ 1.45 per \$ 1,000
County:	\$ 3.80 per \$ 1,000
Total	\$17.61 per \$ 1,000

**Shelburne's equalized valuation ratio
for 2022 was 79.22%.**



COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Appropriation	Amount of Appropriation	Expenditures	Unexpended Balances	Overdrafts
Executive	\$ 47,057.00	\$ 47,675.05	\$ 0.00	\$ 618.05
Elec. Reg. & V. Stat.	21,463.00	19,644.80	1,818.20	0.00
Financial Admin.	42,684.00	42,674.98	9.02	0.00
Legal Expense	15,000.00	5,782.10	9,217.90	0.00
Revaluation of Property	6,100.00	6,302.50	0.00	202.50
Employee Benefits	68,685.00	67,985.83	699.17	0.00
Planning & Zoning	5,500.00	2,450.04	3,049.96	0.00
General Government Buildings	68,350.00	63,438.42	4,911.58	0.00
Cemeteries	4,000.00	3,589.72	410.28	0.00
Insurance	19,879.00	19,879.00	0.00	0.00
Regional Association	500.00	500.00	0.00	0.00
Ambulance	49,397.00	49,397.00	0.00	0.00
Fire	44,450.00	31,925.97	12,524.03	0.00
Fire Warden	3,500.00	2,337.18	1,162.82	0.00
Building Inspection	6,270.00	5,116.48	1,153.52	0.00
Emergency Management	900.00	317.69	582.31	0.00
Highway	112,000.00	90,536.97	21,463.03	0.00
Solid Waste Disposal	31,300.00	33,198.87	0.00	1,898.87
Health Agencies	829.00	623.78	205.22	0.00
Animal Control	200.00	0.00	200.00	0.00
Welfare	8,500.00	2,158.00	6,342.00	0.00
Parks & Recreation	4,000.00	2,855.34	1,144.66	0.00
Library	1,000.00	1,000.00	0.00	0.00
Memorial Forest	500.00	313.50	186.50	0.00
Conservation Commission	800.00	800.00	0.00	0.00
Principal - Long Term Note	1,838.00	11,838.64	0.00	10,000.64
Interest - Long Term Note	633.00	631.51	1.49	0.00
Lease Payment	44,430.00	44,429.48	0.52	0.00
Family Resource Center	1,000.00	1,000.00	0.00	0.00
Gorham Community Learning Ctr.	4,000.00	4,000.00	0.00	0.00
To Capital Reserve Funds	123,900.00	123,900.00	0.00	0.00
To Expendable Trust Funds,	34,504.00	34,504.00	0.00	0.00
TOTAL	773,169.00	720,815.51	65,073.55	12,720.06

TOWN OFFICER SALARIES

<u>OFFICE</u>	<u>2023</u>	<u>2024</u>
Selectpersons (3)	\$2,000	\$2,000
Town Clerk	\$20.00/hr	\$20.80/hr
Deputy Town Clerk	\$125	\$125
Moderator	\$150/election	\$150/election
Supervisors of Checklist (3)	\$20/sitting \$100/election	\$20/sitting \$100/election
Ballot Clerks (2)	\$100/election	\$100/election
Treasurer	\$1,600	\$1,600
Deputy Treasurer	\$150	\$150
Tax Collector	\$4,500	\$4,500
Deputy Tax Coll.	\$125	\$125
Auditor	\$900	\$900
Trustees of Trust Funds (3)	\$200	\$200
Code Enforce. Officer	\$1,000 +fees	\$1,000 +fees

TOWN CLERK REPORT

Motor Vehicle Fees	86,702.00
Refund & Payment to Coos County	(330.60)
Auto Titles	210.00
Auto Transfers	160.00
Credit	108.00
Town Clerk Fees	1,276.00
Municipal Agent Fees	1,890.00
Boat Agent Fees	45.00
Boat Fees	59.68
Boat Tax Coll Fee	5.00
Returned Check Fees	50.00
Bank Charges for Bad Checks	60.00
Dog Licenses	487.50
Dog Late Fees	86.00
Vital Stats copies	85.00
Marriage License Fees	100.00
Checklist copies	425.00
UCCs	375.00
Total	\$ 91,793.58

Amy Kuzma, Town Clerk

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	329,200.00
Contents	120,000.00
Library	10,000.00
Fire Dept. Land, Building	158,400.00
Equipment	400,000.00
Chester C. Hayes Memorial Park	144,500.00
Park Pavilion, etc.	9,100.00
Town Memorial Forest & Evans Cemetery	186,500.00
Property - 2 lots	60,700.00
Wheeler & Leadmine Cemeteries	114,200.00
Peabody House & Land	178,600.00
Contents	10,000.00
Transfer Station Building	40,000.00
Equipment	37,500.00
Contents	5,000.00
New Highway Garage	500,000.00
Equipment	500,000.00
Contents	200,000.00
Sand Shed	75,000.00
Materials	10,000.00
Town Landfill Site	135,800.00
Tax Deed House & Property	143,400.00
Total	\$3,367,900

TAX COLLECTOR REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2023

DEBITS

UNCOLLECTED AT THE BEGINNING OF THE YEAR

	2023	2022	2021+
Property Taxes:	0.00	18,899.82	0.00
Excavation Tax:		0.00	0.00
Land Use Change		0.00	0.00
Yield		0.00	0.00
Prior Years' Credit	(1,490.22)	0.00	0.00

TAXES COMMITTED DURING THIS FISCAL YEAR

Property Taxes:	1,442,585.00	0.00	0.00
L U Change Tax	0.00	0.00	0.00
Yield Taxes:	25,755.84	0.00	0.00
Excavation Tax:	0.00	0.00	0.00

OVERPAYMENT REFUNDS

Property Taxes	0.00	0.00	0.00
Interest – Delinquent Tax	151.05	607.02	0.00

TOTAL DEBITS: \$ 1,467,001.67 \$19,506.84 \$0.00

CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2023	2022	2021
Property Taxes	1,388,940.16	15,955.82	0.00
LU Change	0.00	0.00	0.00
Yield Taxes:	25,755.84	0.00	0.00
Interest	151.05	485.02	0.00
Penalties	0.00	122.00	0.00
Excavation Tax:	0.00	0.00	0.00
Conversion to Lien:	0.00	2,944.00	0.00

ABATEMENTS MADE DURING THIS FISCAL YEAR

Property Taxes:	1,238.00	0.00	0.00
Yield Tax	0.00	0.00	0.00
Current Levy Deeded	0.00	0.00	0.00

UNCOLLECTED AT THE END OF THE FISCAL YEAR

Property Taxes:	51,506.68	0.00	0.00
LU Change Taxes	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
P. Tax Credit Bal	(590.00)	0.00	0.00

TOTAL CREDITS: \$1,467,001.687 \$19,506.84 \$0.00

LIEN SUMMARY

SUMMARY OF DEBITS

UNREDEEMED & EXECUTED LIENS

	2023	2022	2021	2020
Unredeemed:	0.00	0.00	3,344.92	1,310.78
Liens Executed:	0.00	3,173.83	0.00	0.00
Interests & Costs Collected	0.00	301.77	551.65	29.73
TOTAL LIEN DEBITS:	0.00	3,475.63	3,896.57	1,340.51

SUMMARY OF CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2023	2022	2021	2020
Redemptions:	0.00	526.62	3,279.45	1,310.78
Interest./Costs:	0.00	301.77	551.65	29.73
Abatements:	0.00	0.00	0.00	0.00
Liens Deeded:	0.00	0.00	0.00	0.00
Unredeemed Bal - Year End:	0.00	2,647.24	65.47	0.00
TOTAL LIEN CREDITS:	0.00	3,475.63	3,896.57	1,340.51

If anyone is having problems paying their taxes, please call for more information on exemptions and credits that are available.

It should be noted that the date to apply for any exemption is April 15th.

Amy Kuzma, Tax Collector

TREASURER'S REPORT

Checking Account

Opening Balance 1/1/23	\$297,203.88
Voided Checks	0.00
Revenues	1,729,160.30
Transfers from other accounts	635,654.30
Expenditures	(1,951,458.60)
Transfers to other accounts	(503,648.50)
Balance 12/31/23	\$206,911.38

NH Public Deposit Investment Pool

Opening Balance 1/1/23	\$231,622.15
Interest earned	11,220.42
Transfer from other accounts	873,898.27
Transfer to CRF/ETF	(158,404.00)
Transfer to checking account	(632,450.30)
Balance 12/31/23	\$325,886.54

Conservation Commission Savings Account

Opening Balance 1/1/23	\$8,697.31
Interest earned	1.74
Transfer from other accounts	550.00
Balance 12/31/23	\$9,249.05

Land Use Change Account

Opening Balance 1/1/23	\$3,384.15
Revenues	0.00
Interest Earned	0.65
Transfers to other accounts	(3,204.00)
Balance 12/31/23	\$180.80

Landfill Special Revenue Fund

Opening Balance 1/1/23	\$3,121.58
Revenues	0.00
Transfer from other accounts	3,098.50
Interest Earned	0.63
Transfer to other accounts	(0.00)
Balance 12/31/23	\$6,220.71

Town Forest Account

Opening Balance 1/1/23	\$2,198.26
Interest earned	0.43
Balance 12/31/23	\$2,198.69

ARPA Funds

Opening Balance 1/1/23	\$36,653.69
Transfer from other accounts	0.00
Interest earned	1,843.31
Transfer to other accounts	(20,011.62)
Balance 12/31/23	\$18,485.38

Total all funds on hand
December 31, 2023 **\$ 569,132.55**

David M. Landry, Treasurer

BALANCE SHEET - DECEMBER 31, 2023

ASSETS**CASH**

General Fund		206,911.38
NH Public Invest Pool		325,886.54
ARRPA Funds		18,485.38

CAPITAL RESERVE FUNDS

H Highway	74,590.98	
Paving	43,273.24	
Revaluation	7,124.08	
Cemetery Maint.	14,794.70	
Peabody Museum	11,303.09	
Cemetery Equip	688.14	
Town Building & Renov.	10,079.57	
Fire Equip	12,394.15	
Fire Truck	<u>174,347.46</u>	
		348,595.41

TRUST FUNDS

Cemetery	20,712.32	
Library	2,951.34	
Wheeler Cemetery	1,670.69	
Forest Fire/Fire Mutual Aid	9,164.99	
HH Hazardous Waste	1,644.40	
Vehicle Maintenance	21,756.74	
Sand/Gravel	4,458.43	
Buildings Maint.	21,643.62	
Police Services	23,092.54	
New Employee	7.51	
Brook Maintenance	6,503.50	
Landfill/Transfer Station	13,234.20	
Planning & Zoning	1,697.57	
Energy	4,276.79	
Safety & Security	16,038.54	
Library Tech	<u>1,023.92</u>	
		149,877.10

OTHER ACCOUNTS

Library		
Checking	621.47	
Savings	2,045.33	
Cons. Commission	9,249.05	
Land Use Change	180.80	
Town Forest	2,198.69	
Landfill Fees	<u>6,220.71</u>	
		20,797.03

ACCOUNTS RECEIVABLE

Cem. Perpet. Care	351.93	
Haz Mit. Plan Grant	200.00	
Sayce	175.00	
Darwazeh	175.00	
Tax Collector		
Uncollected taxes		
Property - 2022	50,916.62	
Tax Liens	<u>2,712.71</u>	
		54,531.26

TOWN PROPERTY

Land & Buildings	2,075,000.00	
Equipment	1,282,500.00	
Inv. & Supplies	<u>10,000.00</u>	
		3,367,900.00

TOTAL ASSETS**\$4,492,984.10**

BALANCE SHEET - DECEMBER 31, 2023

LIABILITIES & NET WORTH	
ACCOUNTS PAYABLE	
School District	237,113.00
AVRRDD Mt. Carberry Ldfill	860.09
Eversource	465.08
North Country Incinerator	285.00
Chapman Scrap Metal	150.00
Coos Registry of Deeds	8.66
Mapping & Planning	200.00
Waystack Frizzell	120.00
Sanel/NAPA	310.58
Pitney Bowes	<u>113.90</u>
	239,626.31
OVERLAY	40,012.58
MONIES ENCUMBERED FOR DEPARTMENTS	
Motor Vehicle Credits	103.00
Micucci Money	53.29
Hus-skiers recording fee	20.55
ARRPA Funds	18,485.38
Additional Highway Block Grant	14,906.28
Bridge Aid Grant	18,355.05
Mapping & Planning Solutions	200.00
CAPITAL RESERVE FUNDS	
Heavy Highway	74,590.98
Paving	43,273.24
Revaluation	7,124.03
Cem. Maint.	14,794.70
Peabody Farm	11,303.09
Cem. Equip.	688.14
Town Bldg. & Renov.	10,079.57
Fire Equip	12,394.15
Fire Truck	<u>174,347.46</u>
	348,595.41
TRUST FUNDS	
Cemetery	20,712.32
Wheeler Cemetery	1,670.69
Library	2,951.34
Forest Fire/Fire Mutual Aid	9,164.99
HH Waste	1,644.40
Vehicle Maint.	21,456.74
Sand/Gravel	4,458.43
Bldg. Maint.	21,643.62
Polices Services	23,092.54
New Employee	7.51
Brook Maintenance	6,503.50
Landfill/Transfer Station	13,234.20
Planning & Zoning	1,697.57
Energy	4,276.79
Safety & Security	16,038.54
Library Tech	<u>1,023.92</u>
	124,542.75
REVOLVING FUNDS	
Library	2,947.78
Conservation Comm.	9,249.05
Land Use Change	180.80
Town Forest	2,198.69
Landfill Fees	<u>6,220.71</u>
	20,797.03
NET WORTH	3,367,900.00
SURPLUS	<u>274,052.14</u>
TOTAL LIABILITIES & NET WORTH	\$4,492,984.10

SUMMARY OF REVENUE

Revenue from Tax Collector	1,441,844.11
Revenue from Town Clerk	91,793.58
From State and Federal Government	118,961.82
From Local Sources	20,570.96
Miscellaneous	70,552.23
From CRFs & ETFs	353,886.65
TOTAL REVENUES	\$ 2,097,609.35

SUMMARY OF EXPENDITURES

General Government	278,845.82
Public Safety	88,886.13
Highway Department	90,226.39
Solid Waste Disposal	31,903.78
Health/Welfare	2,781.78
Culture & Recreation	4,168.84
Conservation Commission	250.00
Payment to Capital Reserve	123,900.00
Payment to Expendable Trust	34,504.00
County Budget	319,083.00
School District	674,899.00
Tax Lien	3,173.86
Encumbered Money	22,632.34
Family Resource Center	1,000.00
Gorham Community Learning Center	4,000.00
Principal – Solar Note	11,838.64
Interest – Solar Note	631.51
Fire Truck Lease	44,429.48
Miscellaneous	372,708.03
TOTAL	\$2,109,862.60

DETAILED STATEMENT OF REVENUES

TAX COLLECTOR

Property Taxes	1,405,796.14
Property Taxes – Overpayments	49.00
Property Taxes – Pre-payments	541.06
Interest - Property taxes	758.07
Yield Taxes	25,755.84
Land Use Change Tax	0.00
Tax Sale Redemption	5,116.85
Conversion to Lien	2,944.00
Interest - tax lien	883.15
	<u>\$ 1,441,844.11</u>

TOWN CLERK

Motor Vehicle Registration	86,702.00
Owed Coos County & Refund	(330.60)
Credits	108.00
Motor Vehicle Titles	210.00
Motor Vehicle Transfers	160.00
Motor Vehicle – Clerk Fees	1,276.00
Motor Vehicle – Agent Fees	1,890.00
Returned Check Fees	50.00
Charges – Bad Checks	60.00
Motor Vehicle – Boat Agent Fees	45.00
Boat Fees	59.68
Boat Tax Collector Fees	5.00
Checklist Copies	425.00
Dog Licenses	487.50
Dog Fines	86.00
Vital Statistics	85.00
Marriage Licenses	100.00
UCC's	375.00
	<u>\$ 91,793.58</u>

STATE OF NH & FEDERAL GOVERNMENT

NH Highway Block Grant	13,089.29
Additional Block Grant	3,636.89
Bridge Aid Grant	3,919.31
Meals & Rooms Tax	33,964.58
Railroad Tax	2,977.35
Hazard Mitigation Plan Grant (due from 2022)	6,800.00
Fire Warden Training Reimbursement	299.40
Federal Forest	54,275.00
	<u>\$ 118,961.82</u>
<i>Acct Receivable - \$200.00</i>	

FEES AND PERMITS

Building Permits	3,068.96
Pistol Permits	20.00
Driveway Permits	25.00
Planning Board Fees	<u>100.00</u>
	\$ 3,213.96

CHARGE FOR SERVICES

Snow Plowing & Sanding	975.00
Burial Fees	<u>700.00</u>
	\$ 1,675.00

INCOME FROM DEPARTMENTS

Green Garbage Bags	9,338.50
Sale of Recyclables (transfer to Landfill Fees Acct)	398.00
Transfer Station Fees (transfer to Landfill Fees Acct)	<u>2,700.50</u>
	\$ 12,437.00

INTEREST

All Accounts	\$ 13,083.65
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MISCELLANEOUS

Copy Fees	20.00
Sale of cemetery lots	800.00
Timber Harvest Proceeds	53,285.55
PBD/ZBA costs reimbursed	392.20
Reimbursements – Ken Simonoko & Stan Judge	241.85
Insurance Reimbursement (Shelburne sign)	1,088.18
Town Hall Use Fees	150.00
Solar Reimbursements	1,903.49
Tax Deeded Property (non-refundable deposits)	2,375.00
Refunds	<u>457.31</u>
	\$ 60,713.58

INTERFUND OPERATING TRANSFERS IN

Withdrawn from Trust Funds*	21,182.63
Withdrawn from Capital Reserve Funds*	<u>332,704.02</u>
	\$ 353,886.65

Accts Receivable - \$351.93

**This was done as a transfer between accounts in the NH Public Deposit Investment Pool and does not show as checkbook income.*

TOTAL RECEIPTS ALL SOURCES \$ 2,097,609.35

DETAILED SCHEDULE OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE - 4130

Ads

The Conway Daily Sun 487.50

Dues & Publications

NH Municipal Association 1,137.00

NH Association of Assessing Officials 20.00

Clean Energy Association 250.00

Berlin Daily Sun subscription 39.99

Lexis Nexus Matthew Bender Co., Inc. 960.32

2,407.31

Mileage

106.11

Postage

261.99

Repairs

W.B. Mason - copier contract 325.00

Salaries

Selectmen, Moderator, Administration 38,569.27

Supplies

Staples - various supplies 129.21

WIX.com - website host 288.85

HP Ink 71.88

Treasurer, State of NH - Just. of the Peace x 2 150.00

Secured Network Services 821.47

Owl Stamp 59.75

Northway Bank - safety deposit box rental 70.00

Amazon - supplies 39.00

WB Mason - file cabinet 589.51

2,219.67

Miscellaneous

Avitar Associates - tax maps 1,057.00

Minuteman Press - town report 732.20

1,789.20

TOTAL EXECUTIVE

\$ 47,666.05

Accts Payable - \$9.00

ELECTION, REGISTRATION & VITAL STATS - 4140

Ads

The Daily Sun 455.00

Conferences & Meetings

0.00

Dues & Publications

NH City & Town Clerks' Association 20.00

Remit Dog License Fees to State

Treasurer, State of NH 180.50

Mileage

0.00

Postage

300.24

Salaries

Wages - town clerk, dep. town clerk, election officials 13,847.75

Supplies

Jericho Deli - election meals - 2 elections 497.36

Staples 286.45

Secured Network Services 761.47

IDS - dog tags 71.60

1,616.88

Vital Records Fees

State of NH 131.00

Other

Avitar - software support 3,073.00

TOTAL ELECTIONS

\$ 19,624.37

Accts Payables - \$20.43

FINANCIAL ADMINISTRATION - 4150

Ads

The Conway Daily Sun 39.00

Conferences & Meetings

Tax Collector's Conferences - Amy (x2) 140.00

Deeds

Registry of Deeds - record liens, tax deed, & redemp. 7.26

Dues & Publications

NH Tax Collector's Association - Amy & Kim 40.00

NHGFOA - Noelle, David M. Landry, & Jo 105.00

145.00

Forester

Haven Neal Forestry Services 135.00

Postage

815.09

Mileage

235.80

Salaries

Wages - Tax Coll/Dep, Adm Assts. Treas/Dep, 34,935.26

Auditors, Trustees of Trust Funds

Software Support

Avitar Associates - Assessing & Tax Collect 2,759.00

Supplies

Intuit – QuickBooks payroll service	650.00
Quicken - software update	59.88
Inuit – QuickBooks Subscription	549.00
Intuit – checks & envelopes	545.09
Staples - various supplies	307.16
HR Direct - labor posters	180.48
NH Poster Compliance – labor posters	69.95
Secured Network Services	761.48
Northway Bank - deposit slips	137.95
Avitar - tax bills	<u>131.54</u>
	3,392.53

TOTAL FINANCIAL

\$ 42,603.94

Accts Payable - \$71.04

REVALUATION OF PROPERTY – 4152

Avitar – Annual Contract	5,100.00
Utility Work	<u>1,202.50</u>

TOTAL REVALUATION

\$ 6,302.50

LEGAL EXPENSES – 4153

Waystack Frizzell	<u>5,272.10</u>
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TOTAL LEGAL

\$ 5,272.10

Accts Payable - \$120.00

PERSONNEL ADMINISTRATION - 4155

Social Security & Medicare - town's share	16,570.40
NH Unemployment Comp.	500.00
MetLife - Dental	2,007.23
NH Interlocal Trust - Health Ins.	32,034.54
HealthTrust - S.T. Disability	424.57
HealthTrust - L.T. Disability	785.10
NH Retirement System	15,443.99
AVH – drug/alcohol testing & consortium fees	<u>220.00</u>

TOTAL PERSONNEL

\$ 67,985.83

PLANNING & ZONING - 4191

Ads

The Conway Daily Sun	260.00
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Dues & Publications

2022 & 2023 Planning RSA Books	100.00
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Postage

194.76

Salaries

Wages – Administration/Admin. Asst	1,825.27
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Supplies

Staples - paper	47.52
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Pitney Bowes - meter rental	22.49
	<u>70.01</u>

TOTAL PLANNING **\$ 2,450.04**

GENERAL GOVERNMENT BUILDINGS - 4194

Salaries

Wages – Janitor & Public Works	28,080.02
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Supplies

Jo Carpenter - reimb. wreath	55.00
Impact Fire - test & replace fire extinguishers	686.31
Ken Simonoko - reimb. expense - supplies	220.84
Gorham Hardware - keys & various supplies	54.09
Sherwin Williams, paint & painting supplies	67.37
White Mountain Lumber – various supplies	1,731.54
Staples - cleaning supplies	602.84
Ring.com	100.00
Sanel NAPA – sealant tape	66.16
Safety Signs – 911 sign	<u>25.85</u>
	3,610.00

Repairs

Irving Energy - 3 service contracts	980.80
Robert Judson - repair sand shed roof	3,500.00
Peppy’s Electric	765.00
White Septic System - pump septic at Highway garage	865.00
Darryl Bennet Plumbing - basement pumps	1,010.80
Irving Energy - repairs & hook up stoves	2,101.97
Treasurer, State of NH - boiler certificates	200.00
Ken Simonoko - reimb. expense	21.06
Smithfield Plumbing & Heating - supplies	<u>633.04</u>
	10,077.67

Utilities & Fuel

Eversource - electric bills	4,216.78
Irving Energy – propane	5,623.19
Irving Energy – heating oil	4,329.26
Charter Communications - internet & TV	3,902.15
Charter Communications - telephone	<u>3,133.20</u>
	21,204.58

TOTAL BUILDINGS **\$ 62,972.27**

Accts Payable - \$466.15

CEMETERIES - 4195Fuel

NH DOT 136.59

Salaries

Wages 3,420.75

Supplies

Labonville 12.00

O'Reilly's Auto Parts - oil & filter 20.38

32.38

TOTAL CEMETERIES \$ 3,589.72**INSURANCE - 4196**

Primex Workers Compensation 4,458.00

Primex Property and Liability 15,421.00**TOTAL INSURANCE \$ 19,879.00****REGIONAL ASSOCIATION - 4197**

North Country Council - Dues 500.00

TOTAL REGIONAL \$ 500.00**TOTAL GENERAL GOVERNMENT \$ 278,884.82****PUBLIC SAFETY****POLICE - 4210** See Misc. - Police Services CRF **\$ 0.00****AMBULANCE - 4215**Town of Gorham - 4/1/22 to 3/31/23 **\$ 49,397.00****FIRE DEPARTMENT - 4220**Dues & Publications

NH Fire Chief Assn. - dues 100.00

Fuel

Irving Energy - diesel 300.00

Mutual Aid

Northern NH Mutual Aid - dues 250.00

Salaries

Fires 834.39

Training - Local 5,253.80

Certified Training 513.00

Accidents 422.60

Ambulance Calls/Lift Assists 172.00

Inspections 68.25

Clerical 352.20

Officers' Meetings	1,436.93
Mutual Aid	185.50
Rescues	0.00
Stipends - Chief & Asst. Chief	3,500.00
Other	<u>575.43</u>
	13,314.10

Physicals

110.00

Repair

TMS Diesel North, LLC	255.00
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Supplies

Bergeron Protective - gloves, helmets, vests, etc.	403.76
Corrigan Screen Printing - t-shirts	247.25
Randy Davis - reimb. cleaning supplies	35.00
Industrial Protection Services - facemasks, bags, gloves	2,292.65
Ossipee Mountain Electronics - batteries & radios	4,855.35
Penguin Management, Inc. - pager program	600.00
Sanel NAPA - stud mounting kit	72.96
Travis Davis - boat & tank lettering	300.05
David Young - reimb. meal	45.49
Lakes Region Fire Apparatus - lights - Eng. 1 & boat trailer	470.64
Impact Fire Service - inspect/service fire extinguishers	311.90
Caron Building Center - boat trailer work	506.32
Purchase Power - payroll postage	27.68
Jasmine Davis - reimb. ink for printer/paper goods	117.72
Brigham Industries - turbo draft	5,000.00
Amazon - AED batteries	117.69
JPS Interoperability Solutions - software	1,645.00
O'Reilly Auto Parts - supplies	<u>289.22</u>
	17,338.68

Training Costs

250.00

TOTAL FIRE DEPT

\$ 31,917.78

Accts Payable - \$8.19

FIRE WARDEN

Payroll

2,337.18

TOTAL FIRE WARDEN

\$2,337.18

BUILDING INSPECTION - 4240

Dues & Publications

International Code Council	160.00
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Salaries

Building Inspector - stipend	1,000.00
Building Inspector - salary from fees	3,068.96
Administrative Support	<u>887.52</u>
	4,956.48

TOTAL BUILDING INSPECTION

\$ 5,116.48

EMERGENCY MANAGEMENT – 4290

Supplies

Amazon - AED batteries 117.69

TOTAL EMERGENCY MGT

\$ 117.69

Accts Payable - \$200.00

TOTAL PUBLIC SAFETY

\$ 88,886.13

HIGHWAYS & STREETS

HIGHWAY DEPARTMENT - 4312

Cell phone

U.S. Cellular & Reimb. Zack Wight 882.45

Dues & Publications

30.00

Fuel

Treasurer, State of NH - gasoline 193.50

Irving Energy - diesel 8,203.50

8,397.00

Repairs

Howard P. Fairfield, Inc 260.32

Advantage Truck Group - State Inspection & parts 394.31

Vinny's Truck Repair 2,063.00

Southworth-Milton - parts for backhoe 2,154.43

Berlin City Auto Group - State Inspection & parts 444.85

Ken Simonoko - reimb. expense 489.99

Leon Costello - tire exchange & radio repair 65.00

5,871.90

Salaries

Wages - Highway Dept. 61,555.53

Supplies

Sanel NAPA 2,074.83

US Cellular - installment payment & insurance 111.93

Cargill, Inc 6,873.45

Labonville 111.18

Zack Losier Wight - reimb. expense 56.29

AirGas USA - welding supplies 140.06

State of NH - DMV - new plates 24.00

Sherwin Williams - paint 111.95

Howard P. Fairfield, Inc. - plow parts 1,825.68

Gorham Hardware 37.74

Jackson Signsmith - lettering for new truck 235.00

O'Reilly Auto Parts - various parts & supplies 1,110.37

Pike Industries - cold patch 68.64

White Mountain Lumber 8.99

Ken Simonoko - reimb. expense 349.40

13,139.51

Surveying

Stillwater Forestry, LLC – Property Line Marking 350.00

TOTAL HIGHWAY & STREETS \$ 90,226.39

Accts Payable - \$310.58

SANITATION

SOLID WASTE DISPOSAL – 4324

Mt. Carberry Tipping Fees

AVRRDD Mt. Carberry Landfill (133.69 tons) 9,255.09

Salaries

Wages - Transfer Station 10,830.41

Septage Fee

Town of Gorham 500.00

Disposal Fees

Chapman Scrap Metal - haul bulky waste (53.95 tons) 3,000.00

Cory Roberge - dispose of refrigerator 505.00

Northeast Resource Recovery - dispose of tires 1,521.00

Northeast Resource Recovery – dispose of e-waste/bulbs 657.61

North Conway Incinerator - municipal waste (79.74 tons) 2,565.00

8,248.61

Mileage

Zack Losier Wight - haul recyclables to AVRRDD 436.23

Repairs

Atlantic Recycling - repair compactor 1,266.05

Supplies

Zack Losier Wight - reimb. expense 29.99

Other

Treasurer, State of NH - operator licenses x 2 100.00

Sevee & Maher, Inc. – records request 1,112.40

NE Resource Recycling - dues 125.00

1,337.40

TOTAL SANITATION \$ 31,903.78

Accts Payable - \$1,295.09

HEALTH/WELFARE

PEST CONTROL – 4414 \$ 0.00

HEALTH AGENCIES - 4415

Northern Human Services 379.00

NH Health Officers Association – conference/dues 96.75

Donald Kernan – reimb. mileage 148.03

TOTAL HEALTH AGENCIES \$623.78

WELFARE – 4442	\$ 2,158.00
TOTAL HEALTH /WELFARE	\$ 2,781.78
CULTURE & RECREATION	
PARKS & RECREATION - 4520	
<u>Gasoline</u>	
NHDOT	136.58
<u>Salaries</u>	
Wages	2,620.50
<u>Supplies</u>	
Ken Simonoko - reimb. supplies	65.88
O'Reilly Auto Parts	20.38
Labonville	<u>12.00</u>
	98.26
TOTAL PARKS	\$ 2,855.34
LIBRARY – 4550	\$ 1,000.00
MEMORIAL FOREST - 4590	
<u>Salaries</u>	
Wages	313.50
TOTAL MEMORIAL FOREST	\$ 313.50
TOTAL CULTURE & RECREATION	\$ 4,168.84
CONSERVATION	
CONSERVATION COMMISSION - 4611	
<u>Dues & Publication</u>	
NH Assoc. of Cons. Comm. - dues	250.00
<i>\$550.00 transferred to CC Savings Acct</i>	
TOTAL CONSERVATION	\$ 250.00
DEBT SERVICE	
PRINCIPAL - LONG-TERM NOTE – 4711	11,838.64
INTEREST - LONG-TERM NOTE – 4721	631.51
FIRE TRUCK LEASE	<u>44,429.48</u>
TOTAL DEBT SERVICE	\$ 56,899.63

CAPITAL OUTLAY

CAPITAL OUTLAY – MACH/VEH/EQUIP. – 4902 \$ 0.00

CAPITAL OUTLAY - BUILDINGS – 4903 \$ 0.00

CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909

Family Resource Center 1,000.00
Gorham Community Learning Center 4,000.00

TOTAL CAPITAL OUTLAY \$ 5,000.00

OPERATING TRANSFERS OUT

TRANSFER TO CAPITAL RESERVE FUNDS - 4915

Cemetery Equipment CR 1,000.00
Fire Equipment CR 8,000.00
Heavy Highway CR 50,000.00
Town Building & Renovation CR 0.00
Paving CR 50,000.00
Peabody Farm CR 500.00
Revaluation CR 5,000.00
Cemetery Maintenance CR 3,800.00
Fire Truck CR 5,600.00

TOTAL CRF \$ 123,900.00

** These were done as transfers between accounts in the Investment Pool and do not show in checkbook expenditures.*

TRANSFER TO EXPENDABLE TRUST

Forest Fire/Fire Mutual Aid Expendable Trust 0.00
Town Vehicle Maintenance Expendable Trust 0.00
Sand/Gravel Expendable Trust 1,000.00
Household Hazardous Waste Expendable Trust 1,000.00
Buildings Maintenance Expendable Trust 11,204.00
Library Technology Expendable Trust 0.00
Police Services Expendable Trust 13,000.00
Planning/Zoning Expendable Trust 300.00
Brook Maintenance Expendable Trust 0.00
Landfill/Transfer Station 3,000.00
Energy Expendable Trust 0.00
Safety & Security Expendable Trust 5,000.00
New Employee Training Expendable Trust 0.00

TOTAL ETF \$ 34,504.00

** These were done as transfers between accounts in the Investment Pool and do not show in checkbook expenditures.*

TAX LIEN

Tax Collector – Amy Kuzma

\$ 3,173.86**COUNTY TAX - 4931**

Coos County Treasurer

\$ 319,083.00**SCHOOL DISTRICT - 4933**

GRS Co-op School District

*Accts Payable - \$237,113.00***\$ 674,899.00****ENCUMBERED MONEY**

AVRRDD Mt. Carberry Landfill	483.12
Eversource	488.65
Conway Daily Sun - zoning ads	156.00
Mapping & Planning Solutions	3,300.00
H.E. Bergeron Engineers, Inc. - bldg. study	8,900.00
North Conway Incinerator	285.00
South-Worth Milton, Inc. - backhoe repairs	7,611.13
Sevee & Maher - SPC training	1,300.00
Ken Simonoko -reimb. from Micucci money	<u>108.44</u>

TOTAL ENCUMBERED**\$ 22,632.34****MISCELLANEOUS - 4960**

STD, LTD, Dental & Health Acct.	54.71
Bank charges - return check fees	60.00
Treasurer, State of NH - data check	25.00
AVRRDD - Household Hazardous Waste Day	988.72
Jon Parks Tractor - lawn mower	6,500.00
Pike Industries - paving	87,450.30
Berlin City Auto Group - new pickup truck	44,645.00
Allegiance Trucks - new plow truck	118,520.00
Howard Fairfield - sander body for new plow truck	72,600.00
Treasurer, State of NH – State Police Details	12,058.17
White Mountain Lumber – clerk countertop	449.00
Zack Losier Wight – reimb. window shades	70.36
Portland Glass – window/clerk project	8,314.75
Gemini Sign & Design – replacement Shelburn sign	920.00
White Mountain Lumber - lumber for sign	40.40
Tanner Hill Milling & Construction - fuel tank project	<u>20,011.62</u>

TOTAL MISCELLANEOUS**\$ 372,708.03****TOTAL ALL EXPENDITURES****\$ 2,109,862.60**

DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered for the year 2023:

1. **Executive** - Copy fees of **\$20.00** were received.
2. **Elections, Reg., Vital Stats** - Motor vehicle and boat fees totaled **\$90,175.08**. Fees for checklists totaled **\$425.00**. Fees for dog licenses & fines totaled **\$573.50**. Vital Statics and UCC's totaled **\$560.00**.
3. **Financial** - **\$1,641.22** was received in interest on taxes & liens. Yield taxes of **\$25,755.84** were received. Nonrefundable deposits on tax deeded property of **\$2,375.00** were received.
4. **Revaluation of Property** - No associated revenues.
5. **Legal** - No associated revenues.
6. **Personnel Adm.** - No associated revenues.
7. **Planning** - The associated revenues include fees from the applications for site plan reviews, subdivisions, ZBA hearings and any associated expenses. Fees totaled **\$392.20**.
8. **Buildings** - Various energy credits were received from the solar array. No electric bills were paid for the town hall and offices and a refund of **\$1,286.49** was received from Eversource. **\$617.00** was received in energy credits from Knollwood Energy. Town Hall rental fees of **\$150.00** were received. Miscellaneous reimbursements of **\$25.85** were received.
9. **Cemeteries** - This budget is partially offset by the interest received from Cemetery Perpetual Care Trust Funds, burial fees, and money withdrawn from the Cemetery Maintenance CRF. **\$2,000.00** was withdrawn from the Cemetery Maintenance CRF. The interest received was **\$351.93**. Burial fees in the amount of **\$700.00** were received and one cemetery lot was sold for **\$800.00**.
10. **Insurance** - No associated revenues.
11. **Regional Assoc.** - No associated revenues.
12. **Ambulance** - No associated revenues.

13. **Fire Dept/Fire Warden** - Miscellaneous reimbursements of **\$148.00** were received.
14. **Building Insp.** - The Code Enforcement Officer's salary is made up of a stipend and by the permit fees collected. Fees totaled **\$3,068.96**.
15. **Emergency Mgt.** - No associated revenues, but **\$6,800.00** was received for a grant application approved in 2022 to update the Hazard Mitigation Plan.
16. **Highway** - This department receives revenue from sanding private driveways, the highway block grant from the state, and other misc. sources. Revenues for sanding totaled **\$975.00**; the Hwy Block Grant totaled **\$13,089.29**. **\$25.00** was received in Driveway Permit Fees. An Additional Highway Block Grant of **\$3,636.89** and a Bridge Aid Grant of **\$3,919.31** were also received. Also received were miscellaneous reimbursements of **\$275.51**.
17. **Solid Waste** - This department receives revenues from disposal fees and from the sale of PAYT bags. **\$3,098.50** was received in disposal fees and from the sale of recyclables. **\$9,338.50** was received from the sale of green PAYT bags.
18. **Health & Animal Control** - No associated revenues.
19. **Parks** - The cost of a **portable toilet** was covered by The Cross NH Adventure Trail.
20. **Library** - The library received gifts of books and had two successful "Paint and Sip" fundraisers.
21. **Memorial Forest** - **\$108.44** was used from the gift received in memory of Lorraine Micucci to purchase flowers and a wreath for the memorial in the Shelburne Birches Memorial Forest.
22. **Conservation** - No associated revenues.
23. **Welfare** - Reimbursement of **\$250.00** was received.
24. **Principal-Long-term Note** - No associated revenues.
25. **Interest-Long-term Note** - No associated revenues
26. **Fire Truck Lease** - No associated revenues.

SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Library Trust Fund and Library Technology Expendable Trust Fund – The Trustees of Trust Funds hold the trust fund for the library.

Capital Reserve Funds - There are nine active capital reserve funds. These are Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, Town Building & Renovation, Revaluation, Peabody Farm Museum and Fire Department Equipment

Expendable Trust Funds - There are twelve expendable trust funds. They are the Forest Fire/Fire Mutual Aid Expendable Trust, Household Hazardous Waste Expendable Trust, Town Vehicle Maintenance Expendable Trust, Sand/Gravel Expendable Trust Fund, Buildings Maintenance Expendable Trust, Police Services Expendable Trust, New Employee Training Expendable Trust, Brook Maintenance Expendable Trust, Planning and Zoning Expendable Trust, Landfill/Transfer Station Expendable Trust, Energy, Expendable Trust Fund and Safety and Security Expendable Trust.

Special Trust Fund - There is one special Trust Fund - the Wheeler Cemetery Fund established by a gift to the Town from the estate of Joanne B. Harriman.

GRS Cooperative School District Funds – The Shelburne Trustees of Trust Funds were chosen at the 2005 School District Meeting to manage the 4 capital reserve funds, 3 expendable trust funds, 2 scholarship funds and 3 trust funds for the GRS Cooperative School District.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below

SHELBURNE TRUST FUNDS - DETAIL

	PRINCIPAL	INCOME	TOTAL
Library Trust Fund			
Balance 12/31/22	1,368.76	1,435.80	2,804.56
Income -2023	<u>0.00</u>	<u>146.78</u>	<u>146.78</u>
Balance 12/31/23	1,368.76	1,582.58	2,951.34
Town Cemeteries Perpetual Care Trust Funds			
Balance 12/31/22	10,055.00	9,916.23	19,971.23
Income - 2023	0.00	1,031.44	1,031.44
Withdrawn - 2023	<u>(0.00)</u>	<u>(290.35)</u>	<u>(290.35)</u>
Balance 12/31/23	10,055.00	10,657.32	20,712.32
Wheeler Cemetery Trust Fund			
Balance 12/31/22	1,490.89	96.72	1,587.61
Income - 2023	<u>0.00</u>	<u>83.08</u>	<u>83.08</u>
Balance 12/31/23	1,490.89	179.80	1,670.69
Cemetery Maintenance CRF			
Balance 12/31/22	12,201.92	0.00	12,201.92
Income - 2023	3,800.00	792.78	4,592.78
Withdrawn - 2023	<u>(1,207.22)</u>	<u>(792.78)</u>	<u>(2,000.00)</u>
Balance 12/31/23	14,794.70	0.00	14,794.70
Cemetery Equipment CRF			
Balance 12/31/22	5,640.02	240.44	5,880.46
Income - 2023	1,000.00	307.68	1,307.68
Withdrawn - 2023	<u>(5,951.88)</u>	<u>(548.12)</u>	<u>(6,500.00)</u>
Balance 12/31/23	688.14	0.00	688.14
Heavy Highway CRF			
Balance 12/31/22	250,087.26	3,481.08	253,568.34
Income - 2023	50,571.95	6,215.69	56,787.64
Withdrawn - 2023	<u>(226,068.23)</u>	<u>(9,696.77)</u>	<u>(235,765.00)</u>
Balance 12/31/23	74,590.98	0.00	74,590.98
Fire Truck CRF			
Balance 12/31/22	153,870.71	6,475.93	160,346.64
Income - 2023	<u>5,600.00</u>	<u>8,400.82</u>	<u>14,000.82</u>
Balance 12/31/23	159,470.71	14,876.75	174,347.46

Peabody Farm Museum CRF

Balance 12/31/22	10,265.06	0.00	10,265.06
Income - 2023	<u>500.00</u>	<u>538.03</u>	<u>1,038.03</u>
Balance 12/31/23	10,765.06	538.03	11,303.09

Town Building & Renovation CRF

Balance 12/31/22	9,381.80	196.50	9,578.30
Income -2023	<u>0.00</u>	<u>501.27</u>	<u>501.27</u>
Balance 12/31/23	9,381.80	697.77	10,079.57

Town Road Paving CRF

Balance 12/31/22	74,843.37	0.00	49,843.37
Income -2023	50,000.00	4,978.53	54,978.53
Withdrawn – 2023	<u>(81,570.13)</u>	<u>(5,880.17)</u>	<u>(87,450.30)</u>
Balance 12/31/23	43,273.24	0.00	43,273.24

Revaluation CRF

Balance 12/31/22	2,004.87	5.75	2,010.62
Income - 2023	<u>5,000.00</u>	<u>113.46</u>	<u>5,113.46</u>
Balance 12/31/23	7,004.87	119.21	7,124.08

Fire Equipment CRF

Balance 12/31/22	4,163.13	0.00	4,163.13
Income -2023	<u>8,000.00</u>	<u>231.02</u>	<u>8,231.02</u>
Balance 12/31/23	12,163.13	231.02	12,394.15

Forest Fire/Fire Dept. Mutual Aid ETF

Balance 12/31/22	8,564.84	144.37	8,709.21
Income -2023	<u>0.00</u>	<u>455.78</u>	<u>455.78</u>
Balance 12/31/23	8,564.84	600.15	9,164.99

Household Hazardous Waste ETF

Balance 12/31/21	2,071.22	31.50	2,102.72
Income -2022	1,000.00	102.33	1,102.33
Withdrawn – 2023	<u>(1,426.82)</u>	<u>(133.83)</u>	<u>(1,560.65)</u>
Balance 12/31/23	1,644.40	0.00	1,644.40

Vehicle Maintenance ETF

Balance 12/31/22	20,342.11	332.60	20,674.74
Income -2023	<u>0.00</u>	<u>1,082.00</u>	<u>1,082.00</u>
Balance 12/31/23	20,342.11	1414.63	21,756.74

Sand/Gravel ETF

Balance 12/31/22	3,233.74	51.15	3,284.89
Income -2023	<u>1,000.00</u>	<u>173.54</u>	<u>1,173.54</u>
Balance 12/31/23	4,233.74	224.69	4,458.43

General Buildings Maintenance ETF

Balance 12/31/22	9,781.36	121.55	9,902.91
Income - 2023	<u>11,204.00</u>	<u>536.71</u>	<u>11,740.71</u>
Balance 12/31/23	20,985.36	658.26	21,643.62

Police Services ETF

Balance 12/31/22	20,781.62	0.00	20,781.62
Income - 2023	13,000.00	1,369.09	14,369.09
Withdrawn - 2023	<u>(10,689.08)</u>	<u>(1,369.09)</u>	<u>(12,058.17)</u>
Balance 12/31/23	23,095.54	0.00	23,092.54

Library Technology ETF

Balance 12/31/22	900.00	73.00	973.00
Income -20223	<u>0.00</u>	<u>50.92</u>	<u>50.92</u>
Balance 12/31/23	900.00	73.00	1,023.92

New Employee Training ETF

Balance 12/31/22	7.04	0.11	7.04
Income - 2023	<u>0.00</u>	<u>0.36</u>	<u>0.36</u>
Balance 12/31/23	7.04	0.47	7.51

Brook Maintenance ETF

Balance 12/31/22	6,000.00	180.06	6,080.06
Income - 2023	<u>0.00</u>	<u>323.44</u>	<u>323.44</u>
Balance 12/31/23	6,000.00	503.50	6,503.50

Planning/Zoning ETF

Balance 12/31/22	1,306.72	20.88	1,327.60
Income -2023	<u>300.00</u>	<u>69.97</u>	<u>369.97</u>
Balance 12/31/23	1,606.72	90.85	1,697.57

Landfill /Transfer Station ETF

Balance 12/31/22	9,602.01	118.54	9,720.85
Income -2023	<u>3,000.00</u>	<u>513.65</u>	<u>3,513.65</u>
Balance 12/31/23	12,602.01	632.19	13,234.20

Energy ETF

Balance 12/31/22	4,000.00	64.09	4,064.09
Income - 2023	<u>0.00</u>	<u>212.70</u>	<u>212.70</u>
Balance 12/31/23	4,000.00	276.79	4,276.79

LIBRARY FINANCIAL REPORT

CHECKING ACCOUNT

Balance – 01/01/23	621.47
2023 Appropriation	1,000.00
Supplies for Halloween Party	(88.68)
Supplies for October Sip & Paint	(511.70)
Supplies for November Sip & Paint	<u>(118.75)</u>
Balance as of 12/31/23	\$ 902.04

SAVINGS ACCOUNT

Balance – 01/01/23	2,045.33
Interest	<u>0.41</u>
Balance as of 12/31/23	\$ 2,045.74

LIBRARY TRUST FUND

Balance as of 12/31/23	\$2,951.34
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LIBRARY TECHNOLOGY EXPENDABLE TRUST FUND

Balance as of 12/31/23	\$1,023.92
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RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

Outstanding Long-Term Debt

January 1, 2023: \$ 338,083.85

Debt Retirement Fiscal Year 2023:

Principal Payment - Long-term Note	\$ 11,838.64
Outstanding Principal - Long-term Note	\$ 15,648.20
Principal Payment - Fire Truck Lease	\$ 34,693.73
Outstanding Principal - Fire Truck Lease	\$ 275,903.28

Total Outstanding Long-Term Debt

December 31, 2023: \$ 291,551.48

AUDITOR'S REPORT

The Annual Audit for 2023 will be available for review at the Town Office after its completion in May. Audits for previous years are on file at the town office.

Joyce Carlisle, Auditor

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WARRANT AND BUDGET



TOWN OF SHELBURNE TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will open on **Tuesday, March 12, 2024**, beginning at **11 AM** and will not close before **7 PM**. The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the **Shelburne Town Hall** on **Tuesday, March 12, 2024, at 7 PM**, to act upon the following subjects:

1. To **CHOOSE** all necessary Town Officers for the year ensuing (printed ballot).
2. To **HEAR** such reports of Town Officers heretofore chosen and pass any vote relating thereto.
3. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$624,279 for **General Operation**.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

4130 Executive	\$43,707
4140 Election, Registration, & Vital Statistics	\$31,338
4150 Financial Administration	\$44,072
4152 Revaluation of Property	\$6,600
4153 Legal Expense	\$15,000
4155 Employee Benefits	\$73,595
4191 Planning and Zoning	\$4,420
4194 General Government Buildings	\$67,700
4195 Cemetery	\$2,000
4196 Insurance	\$21,802
4197 Regional Association	\$525
4215 Ambulance	\$49,397

4220 Fire Department	\$46,150
4221 Fire Warden	\$3,500
4240 Building Inspection	\$5,830
4290 Emergency Management	\$2,600
4312 Highway	\$103,510
4324 Solid Waste Disposal	\$42,450
4414 Animal Control	\$200
4415 Health	\$929
4444 Welfare	\$5,883
4520 Parks & Recreation	\$4,300
4550 Library	\$1,000
4590 Memorial Forest	\$500
4611 Conservation Commission	\$600
4711 Principal Long-term Note	\$1,881
4721 Interest Long-term Note	\$360
4722 Lease Payment	\$44,430
4723 TAN Note	\$0

4. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$2,000 for the maintenance of cemeteries with said funds to come from the **Cemetery Maintenance Capital Reserve Fund** for this purpose, and no money will be raised by taxation. (12/31/2023 Balance - \$14,794.70)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

5. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$5,000 to be added to the existing **Revaluation Capital Reserve Fund**, previously established. (12/31/2023 Balance - \$7,124.08)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

6. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$50,000 to be added to the existing **Heavy Highway Equipment Capital Reserve Fund**, previously established. (12/31/2023 Balance - \$74,590.98)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
7. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$5,600 to be added to the existing **Fire Truck Capital Reserve Fund**, previously established. (12/31/2023 Balance - \$174,347.46)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
8. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Fire Department Equipment Capital Reserve Fund**, previously established. (12/31/2023 Balance - \$12,394.15)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
9. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$60,000 to be added to the existing **Paving Capital Reserve Fund**, previously established. (12/31/2023 Balance - \$43,273.24)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
10. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Peabody Farm Museum Capital Reserve Fund**, previously established. (12/31/2023 Balance - \$11,303.09)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

11. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Cemetery Equipment Capital Reserve Fund**, previously established. (12/31/2023 Balance - \$688.14)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
12. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$800 to be added to the existing **Cemetery Maintenance Capital Reserve Fund**, previously established, with said funds to come from unassigned fund balance. This represents the sum of money received from the sale of one (1) cemetery lot in 2023. (12/31/2023 Balance - \$14,794.70)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
13. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$40,000 to be added to the existing **Town Building and Renovation Capital Reserve Fund**, previously established, (12/31/2023 Balance - \$10,079.57)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
14. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Sand/Gravel Expendable Trust Fund**, previously established. (12/31/2023 Balance - \$4,458.43)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
15. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$10,000 to be added to the existing **General Building Maintenance Expendable Trust Fund**, previously established. (12/31/2023 Balance - \$21,643.62)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

16. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,200 to be added to the existing **Household Hazardous Waste Expendable Trust Fund**, previously established. (12/31/2023 Balance - \$1,644.40)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
17. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$11,000 to be added to the existing **Police Services Expendable Trust Fund**, previously established (12/31/2023 Balance - \$23,092.54).
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
18. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$300 to be added to the existing **Planning and Zoning Expendable Trust Fund**, previously established. (12/31/2023 Balance - \$1,697.57)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
19. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$5,000 to be added to the existing **New Employee Training Expendable Trust Fund**, previously established. (12/31/2023 Balance - \$7.51)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
20. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$2,000 to be added to the existing **Landfill/Transfer Station Expendable Trust Fund**, previously established. (12/31/2023 Balance - \$13,234.20)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

- 21. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Brook Maintenance Expendable Trust Fund**, previously established. (12/31/2023 Balance - \$6,503.50)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

- 22. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$4,000 for the purpose of supporting **the Gorham Community Learning Center** in Gorham **(by petition)**. (Majority vote required.)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

- 23. To see if the Town will **VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (vehicles, recyclables, etc.) under the authority of RSA 31:3.
(Majority vote required.)

- 24. To **TRANSACT ANY OTHER BUSINESS** that may legally come before said meeting.

NOTES:



2024
MS-737

Proposed Budget

Shelburne

For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: FEBRUARY 21, 2024

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael S. Brasian	Budget Committee	
Kerensa Griffin	Budget Committee	
Christophe Attie	Budget Com.	
DAVID LLANDRY	Budget Com. Chair	
Francis E. Chamberlain	Budget Com.	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectment's Appropriations for period ending 12/31/2024 (Recommended)	Selectment's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)	
General Government									
4130	Executive	03	\$47,675	\$47,057	\$43,707	\$0	\$43,707	\$0	
4140	Election, Registration, and Vital Statistics	03	\$19,645	\$21,463	\$31,338	\$0	\$31,338	\$0	
4150	Financial Administration	03	\$42,664	\$42,684	\$44,072	\$0	\$44,072	\$0	
4152	Property Assessment	03	\$6,303	\$6,100	\$6,600	\$0	\$6,600	\$0	
4153	Legal Expense	03	\$5,272	\$15,000	\$15,000	\$0	\$15,000	\$0	
4155	Personnel Administration	03	\$67,986	\$68,685	\$73,595	\$0	\$73,595	\$0	
4191	Planning and Zoning	03	\$2,451	\$5,500	\$4,420	\$0	\$4,420	\$0	
4194	General Government Buildings	03	\$63,438	\$68,350	\$67,700	\$0	\$67,700	\$0	
4195	Cemeteries	03	\$3,590	\$4,000	\$2,000	\$0	\$2,000	\$0	
4196	Insurance Not Otherwise Allocated	03	\$19,879	\$19,879	\$21,802	\$0	\$21,802	\$0	
4197	Advertising and Regional Associations	03	\$500	\$500	\$525	\$0	\$525	\$0	
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0	
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0	
General Government Subtotal			\$279,403	\$299,218	\$310,759	\$0	\$310,759	\$0	
Public Safety									
4210	Police		\$0	\$0	\$0	\$0	\$0	\$0	
4215	Ambulances	03	\$49,397	\$49,397	\$49,397	\$0	\$49,397	\$0	
4220	Fire	03	\$34,255	\$47,950	\$49,650	\$0	\$49,650	\$0	
4240	Building Inspection	03	\$5,116	\$6,270	\$5,830	\$0	\$5,830	\$0	
4290	Emergency Management	03	\$118	\$900	\$2,600	\$0	\$2,600	\$0	
4299	Other Public Safety		\$0	\$0	\$0	\$0	\$0	\$0	
Public Safety Subtotal			\$88,886	\$104,517	\$107,477	\$0	\$107,477	\$0	



Appropriations

Airport/Aviation Center					
4301	Airport Administration		\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0
Highways and Streets					
4311	Highway Administration		\$0	\$0	\$0
4312	Highways and Streets	03	\$90,538	\$112,000	\$103,510
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0
	Highways and Streets Subtotal		\$90,538	\$112,000	\$103,510
Sanitation					
4321	Sanitation Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$33,189	\$31,300	\$42,450
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0
	Sanitation Subtotal		\$33,189	\$31,300	\$42,450
Water Distribution and Treatment					
4331	Water Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0



Appropriations

Electric									
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health									
4411	Health Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	03	\$0	\$200	\$200	\$0	\$200	\$0	\$200
4415	Health Agencies and Hospitals	03	\$624	\$829	\$929	\$0	\$929	\$0	\$929
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$624	\$1,029	\$1,129	\$0	\$1,129	\$0	\$1,129
Welfare									
4441	Welfare Administration		\$2,158	\$8,500	\$0	\$0	\$0	\$0	\$0
4442	Direct Assistance	03	\$0	\$0	\$5,883	\$0	\$5,883	\$0	\$5,883
4444	Intergovernmental Welfare		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$2,158	\$8,500	\$5,883	\$0	\$5,883	\$0	\$5,883
Culture and Recreation									
4520	Parks and Recreation	03	\$2,878	\$4,000	\$4,300	\$0	\$4,300	\$0	\$4,300
4550	Library	03	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$0	\$1,000
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	03	\$314	\$500	\$500	\$0	\$500	\$0	\$500
	Culture and Recreation Subtotal		\$4,192	\$5,500	\$5,800	\$0	\$5,800	\$0	\$5,800



Appropriations

Conservation and Development							
4611	Conservation Administration	03	\$800	\$800	\$600	\$0	\$600
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$800	\$800	\$600	\$0	\$600
Debt Service							
4711	Principal - Long Term Bonds, Notes, and Other Debt	03	\$11,839	\$1,838	\$1,881	\$0	\$1,881
4721	Interest - Long Term Bonds, Notes, and Other Debt	03	\$632	\$633	\$360	\$0	\$360
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges	03	\$44,430	\$44,430	\$44,430	\$0	\$44,430
	Debt Service Subtotal		\$56,901	\$46,901	\$46,671	\$0	\$46,671
Capital Outlay							
4901	Land		\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$5,000	\$5,000	\$0	\$0	\$0
	Capital Outlay Subtotal		\$5,000	\$5,000	\$0	\$0	\$0



Appropriations

Operating Transfers Out					
4911 To Revolving Funds	\$0	\$0	\$0	\$0	\$0
4912 To Special Revenue Funds	\$0	\$0	\$0	\$0	\$0
4913 To Capital Projects Funds	\$0	\$0	\$0	\$0	\$0
4914A To Airport Proprietary Fund	\$0	\$0	\$0	\$0	\$0
4914E To Electric Proprietary Fund	\$0	\$0	\$0	\$0	\$0
4914O To Other Proprietary Fund	\$0	\$0	\$0	\$0	\$0
4914S To Sewer Proprietary Fund	\$0	\$0	\$0	\$0	\$0
4914W To Water Proprietary Fund	\$0	\$0	\$0	\$0	\$0
4918 To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0
4919 To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations	\$624,279	\$624,279	\$0	\$624,279	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4195	Cemeteries	04	\$2,000	\$0	\$2,000	\$0
	<i>Purpose: Use of CRF</i>					
4909	Improvements Other than Buildings	22	\$4,000	\$0	\$4,000	\$0
	<i>Purpose: Appropriate by Petition</i>					
4915	To Capital Reserve Funds	05	\$5,000	\$0	\$5,000	\$0
	<i>Purpose: Appropriate to CRF</i>					
4915	To Capital Reserve Funds	06	\$50,000	\$0	\$50,000	\$0
	<i>Purpose: Appropriate to CRF</i>					
4915	To Capital Reserve Funds	07	\$5,600	\$0	\$5,600	\$0
	<i>Purpose: Appropriate to CRF</i>					
4915	To Capital Reserve Funds	08	\$1,000	\$0	\$1,000	\$0
	<i>Purpose: Appropriate to CRF</i>					
4915	To Capital Reserve Funds	09	\$60,000	\$0	\$60,000	\$0
	<i>Purpose: Appropriate to CRF</i>					
4915	To Capital Reserve Funds	10	\$500	\$0	\$500	\$0
	<i>Purpose: Appropriate to CRF</i>					
4915	To Capital Reserve Funds	11	\$1,000	\$0	\$1,000	\$0
	<i>Purpose: Appropriate to CRF</i>					
4915	To Capital Reserve Funds	12	\$800	\$0	\$800	\$0
	<i>Purpose: Appropriate to CRF</i>					
4915	To Capital Reserve Funds	13	\$40,000	\$0	\$40,000	\$0
	<i>Purpose: Appropriate to CRF from Fund Balance</i>					
4916	To Expendable Trusts	14	\$1,000	\$0	\$1,000	\$0
	<i>Purpose: Appropriate to CRF</i>					
4916	To Expendable Trusts	15	\$10,000	\$0	\$10,000	\$0
	<i>Purpose: Appropriate to ETF</i>					



Special Warrant Articles

4916	To Expendable Trusts	16	Purpose: Appropriate to ETF	\$1,200	\$0	\$1,200	\$0
4916	To Expendable Trusts	17	Purpose: Appropriate to ETF	\$11,000	\$0	\$11,000	\$0
4916	To Expendable Trusts	18	Purpose: Appropriate to ETF	\$300	\$0	\$300	\$0
4916	To Expendable Trusts	19	Purpose: Appropriate to ETF	\$5,000	\$0	\$5,000	\$0
4916	To Expendable Trusts	20	Purpose: Appropriate to ETF	\$2,000	\$0	\$2,000	\$0
4916	To Expendable Trusts	21	Purpose: Appropriate to ETF	\$1,000	\$0	\$1,000	\$0
Total Proposed Special Articles				\$201,400	\$0	\$201,400	\$0



New Hampshire
Department of
Revenue Administration

2024
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selection's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
Taxes					
3120	Land Use Change Taxes for General		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	03	\$0	\$5,000	\$5,000
3186	Payment in Lieu of Taxes	03	\$0	\$50,000	\$50,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent	03	\$0	\$1,600	\$1,600
	Taxes Subtotal		\$0	\$56,600	\$56,600
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	03	\$0	\$150	\$150
3220	Motor Vehicle Permit Fees	03	\$0	\$87,000	\$87,000
3230	Building Permits	03	\$0	\$3,000	\$3,000
3290	Other Licenses, Permits, and Fees	03	\$0	\$800	\$800
	Licenses, Permits, and Fees Subtotal		\$0	\$90,950	\$90,950
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and		\$0	\$0	\$0
	From Federal Government Subtotal		\$0	\$0	\$0



Revenues

State Sources				
3351	Shared Revenues - Block Grant	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$0	\$30,000	\$30,000
3353	Highway Block Grant	\$0	\$13,000	\$13,000
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Railroad Tax Distribution	\$0	\$3,000	\$3,000
3360	Water Filtration Grants	\$0	\$0	\$0
3361	Landfill Closure Grants	\$0	\$0	\$0
3369	Other Intergovernmental Revenue from	\$0	\$0	\$0
3379	Intergovernmental Revenues - Other	\$0	\$0	\$0
	State Sources Subtotal	\$0	\$46,000	\$46,000

Charges for Services

3401	Income from Departments	\$0	\$8,800	\$8,800
3402	Water Supply System Charges	\$0	\$0	\$0
3403	Sewer User Charges	\$0	\$0	\$0
3404	Garbage-Refuse Charges	\$0	\$0	\$0
3405	Electric User Charges	\$0	\$0	\$0
3406	Airport Fees	\$0	\$0	\$0
3409	Other Charges	\$0	\$1,000	\$1,000
	Charges for Services Subtotal	\$0	\$9,800	\$9,800

Miscellaneous Revenues

3500	Special Assessments	\$0	\$0	\$0
3501	Sale of Municipal Property	\$0	\$33,725	\$33,725
3502	Interest on Investments	\$0	\$7,000	\$7,000
3503	Other	\$0	\$2,500	\$2,500
3504	Fines and Forfeits	\$0	\$0	\$0
3506	Insurance Dividends and	\$0	\$0	\$0
3508	Contributions and Donations	\$0	\$0	\$0
3509	Revenue from Misc Sources Not	\$0	\$0	\$0
	Miscellaneous Revenues Subtotal	\$0	\$43,225	\$43,225



Revenues

Interfund Operating Transfers In			
3911	From Revolving Funds	\$0	\$0
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Airport Proprietary Fund	\$0	\$0
3914E	From Electric Proprietary Fund	\$0	\$0
3914O	From Other Proprietary Fund	\$0	\$0
3914S	From Sewer Proprietary Fund	\$0	\$0
3914W	From Water Proprietary Fund	\$0	\$0
3915	From Capital Reserve Funds 04	\$2,000	\$2,000
3916	From Trust and Fiduciary Funds 03	\$100	\$100
3917	From Conservation Funds	\$0	\$0
	Interfund Operating Transfers In Subtotal	\$0	\$2,100

Other Financing Sources

3934	Proceeds from LT Notes/Bonds/Other	\$0	\$0
9998	Amount Voted from Fund Balance 12	\$800	\$800
9999	Fund Balance to Reduce Taxes 03	\$20,000	\$20,000
	Other Financing Sources Subtotal	\$0	\$20,800
	Total Estimated Revenues and Credits	\$0	\$269,475

Budget Summary

Item	Selectmen's Period ending 12/31/2024 (Recommended)	Budget Committee's Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$624,279	\$624,279
Special Warrant Articles	\$201,400	\$201,400
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$825,679	\$825,679
Less Amount of Estimated Revenues & Credits	\$269,475	\$269,475
Estimated Amount of Taxes to be Raised	\$556,204	\$556,204



2024
MS-737

Supplemental Schedule

1. Total Recommended by Budget Committee **\$825,679**

Less Exclusions:

2. Principal: Long-Term Bonds & Notes	\$1,881
3. Interest: Long-Term Bonds & Notes	\$360
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$2,241
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$823,438
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$82,344

Collective Bargaining Cost Items:

9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9	\$0

12. Bond Override (RSA 32:18-a), Amount Voted **\$0**

Maximum Allowable Appropriations Voted at Meeting:
(Line 1 + Line 8 + Line 11 + Line 12) **\$908,023**

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**REPORTS OF OFFICERS
AND COMMITTEES**



SELECTPERSONS REPORT

The Town of Shelburne had a very successful year filled with great progress, communication, and cooperation between all boards and committees. The Board would like to acknowledge the fantastic town employees who keep the town running smoothly and efficiently.

There's always the ever-present challenge of putting together a budget that both keeps the tax rate in mind, and the rising costs of other goods and services. The Board worked with the Budget Committee to ensure the town budget adequately reflected the financial needs of the town while keeping in mind each decision's impact on residents. The Town rate and local school rate increased by \$0.11 and \$1.16, respectively. While the state education rate and county rate saw decreases of \$0.39 and \$0.67. Due to 2019 legislative changes that set a method of how utilities are valued, the valuation of utilities located in Shelburne decreased by approximately \$8 million dollars, shifting the tax burden on to residential property. Real estate transactions continued at a constant rate. Most, if not all, of the sales closed at a higher price than the properties were assessed for, which also contributed to a lower assessed valuation of the town. All of the above items combined resulted in a tax rate increase from \$15.28 to \$17.61 per thousand.

As stewards of the forested parcels owned by the Town, the Board opted to have a select cut of timber done of the parcel behind the highway garage. This cut resulted in a revenue of \$53,285.55, which was used to help reduce the 2023 town tax rate.

The Board thanks Town Clerk, Amy Kuzma, for continuing her training and certification as a State of NH DMV Agent. Residents continue to comment on how pleased they are to be able to complete the registration process without having to travel to Gorham. Ms. Kuzma will also assist our residents by adding a third office day to every week, starting on April 1st.

The Board continued their contract with the NH State Police. Patrols are randomly scheduled based on officer availability or special request. The total spent on 2023 patrols was \$12,058.17. Both the Board and the State Police agree that this liaison continues to be productive and successful, and a summary of police activity is included in this year's report.

The Board wishes Billy Davenport the best in his retirement from the Shelburne Fire Department. Billy dedicated over 35 years to our department, and we can't thank him enough for his service to Shelburne.

The Board would like to welcome the many new residents to Shelburne and remind everyone that local government survives only because of those who participate in it. Please help keep Shelburne great by becoming involved. Finally, Shelburne is such a beautiful and picturesque town, and the Board thanks those residents who work so hard to keep their properties clean and manicured. You make Shelburne beautiful.

Stanley Judge, Lucy Evans, Ron Baillargeon
Selectpersons



TAX COLLECTOR

The Town of Shelburne has adopted the bi-annual tax billing process per NH RSA 76:15-a. The first bill is mailed at the end of May and is typically due on or around **July 1st**. The final bill is mailed at the end of October/early November and is typically due on or around **December 1st**.

It is the sole responsibility of the property owner to contact the Tax Collector's office for a duplicate property tax bill. *Not receiving a tax bill will not preclude the owner's responsibility for payment of the tax and/or interest and penalties incurred.*

State law mandates that bills be sent to the address of the last known owner. Our Assessing Office updates its records according to information received from the Coos County Registry of Deeds after documents have been recorded.

Tip: If you are paying for more than one parcel, you may total the amounts of all parcels and write one check.

Unfortunately, debit/credit cards are not accepted at this time. Tax bill payments must be made in the form of cash or check and can be made in person, by mail or drop box.

There may be tax exemptions and credits available to taxpayers if certain criteria are met. Tax exemptions and credits exist for the Elderly, Veterans, and certain types of Disabled individuals. The deadline to apply for any exemption is April 15th for that tax year. If granted, tax exemptions and credits can only be applied towards future tax bills and not for previous years.

Are you having difficulty with tax bill payments? Help may be available! There are tax exemptions and credits that may be available to you based on meeting the criteria for the elderly, veterans, and certain types of disabilities.

The deadline to apply for any exemption is **April 15th** for that tax year. If granted based on qualifications, tax exemptions and credits can only be applied going forward and not for previous years. Assistance is also available for

those who qualify for Low to Moderate Income Relief. 2023 claims must be filed with the NH Department of Revenue Administration between May 1, 2024, and June 30, 2024. Please see the Tax Collector for information on how to apply.

Tax Collector Hours:

Mondays - 12 PM to 6 PM (Beginning April 1st, 2024)

Tuesdays - 12 PM to 6 PM

Wednesdays - 10 AM to 2 PM

Amy Kuzma, Tax Collector



TOWN CLERK

We continue to process both town and state portions of motor vehicle registrations, and now we've added the ability to register boats! A reminder that we accept **cash or check only**. If payment is by check you will need **two (2)** checks: one made out to the **Town of Shelburne** and one to the **State of NH-DMV**.

Tip: Always feel rushed and under pressure when your vehicle registration is due for renewal? You don't have to! You can renew your registration up to four (4) months early. There are no additional costs, and gives you a head start to then get your vehicle inspected with plenty of time to spare! Inspections can also be done up to four (4) months early for up to a total of 16 months.

The Town Clerk's office also covers the following areas:

Elections – You can register to vote and/or request an Absentee Ballot at the Town Clerk's office.

Vital Records – You can request certified copies of birth, death, and marriage certificates, as well as apply for a New Hampshire marriage license.

Dog Registrations – Reminder that it is New Hampshire law to register your dog(s) every year by April 30th for a small fee (\$2 - \$9 per dog). These tags are also helpful in identifying your pup if they get away from you and your household for whatever reason, hopefully assisting in getting them back home - safe and sound. **A current rabies certificate is required for registration.**

Town Clerk Hours:

Mondays – 12 PM to 6 PM (Beginning April 1st, 2024)

Tuesdays - 12 PM to 6 PM

Wednesdays - 10 AM to 2 PM

Amy Kuzma, Town Clerk

DEPARTMENT OF PUBLIC WORKS

2023 was a big “vehicle” year. Back in the fall of 2022, we ordered a new plow truck, but it took almost a year for them to build it and fit it with what the Town needed. Once it finally arrived, we were able to retire the 1993 Ford plow truck after 30 years of hard service. She’s not off to the scrap heap yet. She’s now used as an emergency back up, and as the good ol’ “yard truck”.

We were also due for the scheduled five-year replacement of the Public Works pickup truck. In order to get the most for the town’s money while it still had trade in value, we replaced the 2019 Ford, with a newer, more fuel efficient 2023 Ford pickup.

2023 also brought over 61 inches of rain! The yearly average for Shelburne is 48 inches. 11 inches was measured in June and another 11 in July. It was a very wet, muddy summer.

When it finally dried out enough, we paved Losier Road and Hubbard Grove; the first time either road had been paved in 34 years. Depending on the cost of petroleum products, we hope to pave two more roads next year.

Not to be outdone by summer, December 18th brought over 6 inches of rain in one day. The combination of above freezing temperatures, snow melt, and the unfrozen ground, a flash flood occurred. Both Meadow Road and the North Road bridge over the dam were closed. Route 2 by Reflection Pond was also closed most of the day. Shelburne was in essence, an “island”. Several residents were affected by power outages due to downed trees and flooding that kept crews from being able to safely get to lines. Keep in mind that if you can’t get home, have no power or heat, all are welcome to take shelter at the Highway Garage on Landfill Drive. Kenny might even make coffee.

The Public Works Department and the Town Office are a very close team that works and communicates tirelessly (24/7/365) to keep residents “in the loop” with road conditions. Keep an eye on Facebook for those updates.

Finally, thank you to everyone who “donates” stuff to the Highway Guys. Holiday gifts, food, warm clothes; we thank you for showing your appreciation to us.

Zack Losier Wight, Director
Ken Simonoko, Road Agent

SHELBURNE WASTE DISTRICT

In 2023, we continued our cost reduction efforts started in previous years. We have continued to insulate and add plywood to the walls in the transfer station building to make it more comfortable in the winter. This will also give us places to hang items on the walls as needed. We will evaluate how this has helped and determine how much more there is to do. In addition, this year we shipped out tires, appliances, fluorescent light bulbs, and TV's. For convenience and safety, we installed an electrical connection so that a portable generator can be hooked up to run the operation when needed.

Pay-as-you-Throw bags are still available at both the Town office and the transfer station, and the cost is still \$7.50 for a roll of 5 bags. The sale of collected recyclables brought in \$398.00 this year. The town received \$2,700.50 in landfill fees, and \$9,338.50 from the sale of green bags. The income from sale of bags offset roughly 28% of the 2023 solid waste expenditures for the year. We have put over \$3,000 into the landfill equipment account from landfill fees against future purchases.

This year we raised the cost of disposing of tires to \$4.00 for all sizes. Historically, there has been a sliding scale based on the size/type of tire. Since almost all tires received are car tires, setting one price seemed easier. This is higher than in the past, but the cost for the town to ship tires for recycling has gone up sharply from \$2.00/each to \$4.50. The new fee will cover most, but not all, of the higher fees, and is still less than you would pay at car service centers.

Please check in the rear of the town report for the disposal fees that are charged for other items. The transfer station charges a small amount for items which are neither recyclable nor in green bags. Thus, for example, demolition debris will be charged based on the amount of material brought to the transfer station. For large jobs, such as redoing a room or a roof, it is recommended that one hire a dumpster which can take the material directly to the landfill thus avoiding the need for double handling.

The annual Household Hazardous Waste collection day is scheduled for Saturday, June 15th, 2024. All costs for taking hazardous waste to the collection come from state grants and from our expendable trust fund. There is no cost to Shelburne residents on the day of collection, but proof of residency is required.

We wish to thank all who helped to make our operation go smoothly, and to help reduce the waste. Special thanks go to all of the volunteers, mostly on Saturdays, who help keep things going. Of special note, the State officials continue to tell us that we have the cleanest facility in the state. Congratulations.

The Transfer Station Crew



STATE POLICE REPORT

I would like to take this opportunity to provide a report to the residents of Shelburne regarding the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires, based upon the current trends and expectations of the residents as they look forward to the future.

The State Police responded to calls for service as part of our regular patrol duties. Troopers also conduct specific law enforcement directed patrols specifically dedicated to your community as requested by the Shelburne Board of Selectmen. Troopers conducted 44, four hour directed patrols during the course of the year.

During calendar year 2023, the State Police responded to and investigated the following calls for service in the town of Shelburne:

911 HANGUP / CHECK THE WELFARE	1
ABANDONED VEHICLE	1
RESIDENTIAL OR COMMERCIAL ALARM	13
ANIMAL COMPLAINTS	2
ASSAULT	1
ASSIST CITIZEN	3
ASSISTING OTHER AGENCY DCYF	1
ATTEMPTED SUICIDE	2
BUILDING CHECK	9
BURGLARY	1
CHECKUP	20
CHILD CUSTODY EXCHANGE	1
CIVIL MATTER	7
COMMERCIAL INSPECTION	1
DEAD ANIMAL	1
DOWN WIRES/TREES/POLES/LIMBS	1
EMOTIONALLY DISTURBED PERSON	2
ESCORTS	5
FAMILY OFFENSE – DOMESTIC VIOLENCE	1
FIREWORKS	1
FRAUD ALL OTHERS	2
HARASSMENT	2

HAZARDOUS OPERATOR	5
JUVENILE MATTER	6
LOST/FOUND/STRAY ANIMALS	2
LOST ARTICLES	1
MEDICAL ASSISTANCE	2
MISSING PERSON	1
MOTOR CARRIER INSPECTION	29
MOTOR VEHICLE THEFT	1
MOTORIST ASSIST	4
MV CRASH NO INJURY	12
MV CRASH WITH INJURIES	2
NOISE COMPLAINT	1
WELFARE CHECK	5
OTHER NON-CRIMINAL INV GENERAL POLICE	1
PEDESTRIAN CONTACT	1
POLICE INFORMATION	2
PROPERTY CHECK / AREA CHECK	1
PUBLIC INTOXICATION / DRUNKENNESS	3
RESTRAINING ORDER SERVICE	3
SERVE SUBPOENA	1
SEX OFFENSE ALL OTHERS	1
SHOTS FIRED	1
STALKING	1
SUSPICIOUS ACTIVITY	1
SUSPICIOUS ACTIVITY CDS RELATED	1
SUSPICIOUS AUTO	1
SUSPICIOUS PERSON	3
THEFT ALL OTHERS	3
CRIMINAL THREATENING	3
TRAFFIC STOPS	70
TRAFFIC HAZARDS	1
TRESPASSING	1
UNATTENDED DEATH	1
VEHICLE OFF THE ROADWAY	1
VIN VERIFICATION	4
VIOLATION OF A RESTRAINING ORDER	1

Grand Total: 255 incidents

In closing, it has been our pleasure to serve the residents of Shelburne during the past year and we look forward to assisting you with your law enforcement requests in 2024.



Respectfully,
 Staff Sergeant Christopher Ladd
 Assistant Troop Commander
 Troop F



EMERGENCY MANAGEMENT

2024 Accomplishments:

- The Town completed its review and update of the Shelburne Hazard Mitigation Plan. The 2023 plan has been submitted to FEMA and as of this writing we are still waiting for approval. This document is a requirement for the Town to have in order to apply and/or qualify for state or federal grants.
- Shelburne's application to the NH DOT 10-Year Planning process was successful. This application is listed as the "Shelburne Route 2 Flooding Mitigation" poised to eliminate flooding conditions on Route 2 adjacent to Reflection Pond. This project earned the highest score of the final four projects selected. Its listing in the Town's Hazard Mitigation Plan was instrumental in it scoring so high.
- The Emergency Management Director continues to maintain constant contact with NH HSEM via their many general communications and especially during "event specific" issues. The Director also works regularly with the Coos County HSEM Field Representative(s).

The past year was a generally quiet year, weatherwise, with the exception of the December 18th flash flood event. Access was impossible to several parts of town, essentially making Shelburne an island. North Road via the dam bridge was closed for over 30 hours. Access was impossible via Meadow Road for almost 24 hours and Route 2 was closed for almost 10 hours at the Maine state line and at the Gorham town line.

All residents should keep this storm in mind when planning for emergencies and should anticipate natural hazard events, as similar events appear to be happening more frequently and with much broader effects. Having food, water, medications, and other items can make all the difference when faced with power outages, road closures, and longer terms of isolation.

Planning resources can be found online at www.readynh.gov, www.forecast.weather.gov, and www.redcross.org

In an emergency, seconds count. For 911 to be effective, the address of each home should be visible from the road. We request that each property owner in town make sure their driveway entrance is clearly marked at the road. The town recommends red reflective signs with 5" high white numbers, vertically oriented, 6" x 18" in size. These can be found at a variety of online retailers. Please call the Town Office if you have questions.

Stanley Judge, Director

FIRE DEPARTMENT

The Shelburne Fire Department would like to thank Billy Davenport for all of his years of service to the department. We wish him nothing but the best in his retirement.

There was a total of 16 calls for service in 2023; mostly traffic accidents, but a few calls that were different than those in a typical year. Notably, there was an oil leak at the Portland Pipeline Pumping Station which required our response to make sure the road was safe for travel. Evidence of their massive clean-up efforts was visible for several months. December of 2023 also had some serious flooding and high water, which caused the closing of Route 2 for several hours.

There was a large forest fire off of North Road, north of the Philbrook Farm Inn. Eight (8) different agencies, including some from the state of Maine helped extinguish the blaze.

Engine 4 has some issues that did not allow it to pass the state safety inspection. With the age of the truck, repairs are just too costly and not worth the investment. We hope to do some research in 2024 to determine the best apparatus to replace Engine 4 with.

The Fire House Building Task Force is looking at the possibility of repairing or replacing the oldest part of the building, which faces Meadow Road. The task force hopes to present alternatives and recommendations to town meeting in the next few years.

2024 will also bring some changes to our communications. We have gone to a digital paging system which replaces costly and outdated pagers. We're slowly replacing radios as they become irreparable and/or obsolete. The Pine Mountain Repeater, which amplifies emergency services radio traffic to the remote areas of Shelburne is in the process of being replaced. In 2025, Shelburne will begin to contribute to its maintenance.

In closing, we are always looking for new firefighters who wish to join our team. Our meetings and training nights are the second and fourth Tuesday of each month. We'd like to thank the residents for your continued support.

Chief Randy Davis

Report of Forest Fire Warden and State Forest Ranger

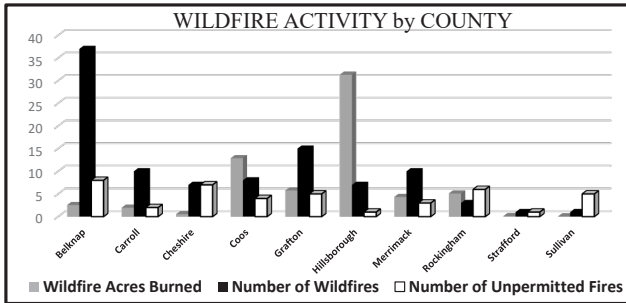
This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able to team up with local fire departments and provide many wildfire trainings throughout the state.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.nhfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up-to-date information, follow us on X and Instagram: **@NHForestRangers**



2023 WILDLAND FIRE STATISTICS



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2023	99	64.5	42
2022	59	203	48
2021	66	86	96
2020	113	89	165
2019	15	23.5	92

*Unpermitted fires which escape control are considered Wildfires.

CAUSES of FIRES REPORTED

Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
0	0	22	3	80	4	4	10	1	2	0	4

PLANNING BOARD

During 2023, the zoning changes the Planning Board proposed concerning the use of the term “landfill” in our ordinances, were approved by the voters at the 2023 Town Meeting. The changes were made to clarify that future development of a “landfill,” a facility for permanent disposal of waste material, is not allowed under the Shelburne Zoning Ordinances.

Last year, applications for subdivisions, and other changes in land use, were limited to one boundary line adjustment and some requests concerning home occupations and home businesses.

The Board also reviewed a concern around dog kennels and decided that new language was not needed at this time as any new commercial kennel would be reviewed under the provisions of a home business or require Site Plan Review.

The Planning Board would like to remind all residents in the post-covid environment that the Town has definitions and regulations regarding home occupations and home businesses. We encourage any who are actively conducting business or considering this to review the Zoning Ordinances and contact the Planning Board with any questions.

Looking ahead to 2024, the Board is planning to review the section of the Town Master Plan concerning housing. The current Zoning Ordinances place a number of limitations on housing largely due to the soil types in Shelburne, generally requiring a one-acre minimum to allow for septic system design. The Planning Board plans to hold meetings during the year to discuss publicly any available options to allow multifamily housing and cluster development.

With a number of new residents coming to Shelburne in the last several years, the Planning Board would like to encourage all residents to become involved in the planning process, and to participate in the future direction of the Town.

Planning Board

CODE ENFORCEMENT OFFICER

In 2023, nineteen (19) building permits for various projects were issued:

New House	3
Sports Court	1
Out Building / Shed	7
Carport	1
Remodel of Existing Structure	3
Install Solar Array	1
Demolition	1
Camping Cabins	2

If you are planning any kind of building project, including purchasing a pre-built structure, you must obtain a building permit. Please refer to the **Shelburne Zoning Ordinance** prior to completing the application. The Zoning Ordinance and building permit application(s) are available at the Town Office, as well as on the town website

www.townofshelburnenh.com/permits-and-applications

There are also quite a few state laws concerning both building and demolishing structures that must be complied with. The Code Enforcement Officer has the necessary information to help you comply with these laws. In particular, as the NH Energy Code was revised on April 1, 2010; many more projects now require approval under that code. Please check with the Code Enforcement Officer before replacing doors, windows, or re-roofing.

If anyone has questions about whether or not a project requires a building or demolition permit, please contact the Code Enforcement Officer **BEFORE** the project is started, as an **“after the fact” permit will incur additional fees.** While we do our best to move through submitted applications quickly, incomplete applications will delay the process.

Jeff Willey, Code Enforcement Officer

PARK COMMISSION

This year, our park continued to be enjoyed by numerous residents, visitors, children, and pets. That is, when it wasn't under water.

Several events and parties were also held under the pavilion. If you're looking for a place to hold a bigger outdoor event, consider the pavilion. There's no cost to hold an event, but we do recommend calling the office to schedule your event to prevent more than one group at a time.

The December 18th flood created quite the "puddle" in the park and even topped over Meadow Road. So much water flooded the park that the picnic tables were picked up by the water and floated to the edge of the road. Two of the tables actually floated across the road to the Fire Station.

As always, routine maintenance and clean-up of the trees, tables, and equipment was done, as well as the mowing of the grass, when it wasn't under water.

The Commission would like to thank Marianne Borowski of the Cross New Hampshire Adventure Trail for her generous donation of the portable toilet in the park for yet another summer.

The Commission would also like to thank Paula Simonoko for purchasing, planting, and maintaining all of the flowers and plants around town. This includes the planter under the park sign, the flowers at the base of the Chester Hayes Memorial Monument, the flowers around the well cap, on either side of "Granny Starbird's Seat", the Memorial Forest Garden, and all of the flowers and planters at the town hall – Shelburne is more beautiful because of you!

Park Commission



CEMETERY COMMITTEE

The Town of Shelburne is responsible for eight (8) cemeteries: Wheeler, Hazelton, Evans, Leadmine, Burbank, Lary, Gates, and Austin. Both Wheeler and Hazelton are now full. The remaining active cemeteries are Evans and Leadmine, where there are many open lots.

The care of these cemeteries is not just mowing the grass. All monuments are constructed of limestone and granite and are in constant need of repair due to age and vandalism; even the gates and fences are damaged or stolen. Seeding and loaming the cemeteries is constantly done and mapping and laying out new lots is always on the “to-do” list.

There was only one (1) cemetery lot sold in Shelburne in 2023. There were three (3) cremation burials and one (1) casket burial performed.

Prices for cemetery lots remain at \$800 for a four-grave lot, \$600 for a two-grave lot, and \$400 for a single grave lot. The cost of burial is \$600 for a coffin and \$50 for a cremation urn. To purchase a plot or to schedule a burial, please contact cemetery sextant, Zack Losier Wight. Please remember that winter burials are not permitted. Copies of the Cemetery Regulations are available at the Town Office and at the Transfer Station.

Cemetery Trustees

MEMORIAL FOREST

The Memorial Forest and its iconic birches continue to be a cornerstone of the Town. Continually, the Town Office receives phone calls from photographers from around the country, asking for the best time of year to make a trip to photograph the Shelburne Birches.

Much of the beauty of this special spot is due to our “Official” Town Gardener, Paula Simonoko. Mrs. Simonoko outdid herself again this year with her stunning seasonal plantings and wreaths.

Memorial Forest Committee

ENERGY & TECHNOLOGY COMMITTEE

The Shelburne Energy and Technology Committee is thrilled to announce a trifecta of good news for our community! We're not only bringing high-speed fiber optic internet to every home, but we're also actively exploring ways to deliver lower-cost electricity to Shelburne residents through Community Power and investigating the potential for a cost-effective solar array at the Transfer Station.

As detailed in our 2022 report, the E&T Committee lobbied hard for a \$40 million federal grant and partnered with Fidium Fiber to build a state-of-the-art fiber network throughout Shelburne. This means residents can look forward to symmetrical gigabit speeds, unparalleled reliability, and future-proof infrastructure. Preview pricing and pre-order your connection at



<https://www.fidiumfiber.com/fiber-internet-Shelburne-nh> (or use QR code). Pre-ordering ensures that your home is connected during the initial construction phase, expected to finish by the end of 2024.

Beyond connecting homes, the E&T Committee is also focused on powering Shelburne with affordable and cleaner electrical energy. For the past two years, we've been working with the Community Power Coalition of New Hampshire (CPCNH at cpcnh.org) to explore Community Power options. Community Power allows New Hampshire cities and towns to band together to establish their own locally controlled electricity provider, using their collective purchasing power to purchase electricity from renewable or other sources at wholesale rates, replacing the energy supply charge from your utility company. Your utility would still handle transmission, delivery, billing, and line maintenance. CPCNH currently provides power to about two dozen NH towns and two counties, with rates consistently lower than all other NH utilities. As we proceed with this, we will be holding public information meetings and eventually a vote at town meeting.

Inspired by the Town Hall's money-saving solar array, the Committee is also investigating the potential for a cost-effective solar array at the Transfer Station. This initiative aligns with our goals of promoting renewable energy, reducing carbon emissions, and potentially decreasing energy costs for the facility. We're currently evaluating technical feasibility, costs, and potential funding sources.

Stay informed by asking E&T Committee members about the Fidium Fiber project, Community Power discussions, and the Transfer Station solar array initiative.

Energy & Technology Committee

HERITAGE COMMISSION



The Historic Peabody Homestead: This cape with dormers was built in 1826 by Stephan Peabody and lived in by 4 generations of his descendants. The Ell part of the house was once the “Bean Hill School”, now the kitchen and pantry area.

The Heritage Commission members currently are Dick Lussier, Roger Morrissette, Ken Simonoko, and Heidi Wight. We are very enthusiastic about working together as a team. Anyone interesting in joining our team, please let us know, leave a message at the Town Hall for Heidi Wight, or Dick Lussier, contact information below.

**“Open House” at the Peabody Homestead will be July 28th,
2024, 12:00 noon to 4:00 pm
259 North Road, Shelburne NH 03581**



The Heritage Commission accomplishments this past year:

- Andrew Cushing will be adding our “Historic Peabody Farmhouse” to the State Register. Andrew is the Community Preservation Services Manager, of the NH Preservation Alliance in Concord NH. We met with Andrew Cushing on Thursday, October 26th, 2023, at the Peabody Farmhouse. We gave him a tour, and had an exchange of ideas, regarding our historic house in Shelburne and its future. We discussed the history of the house, the 4

generations of the Peabody families that have lived in it, also discussed how the property was divided up by the owners, and how the house and extra land for the Cemetery, known as the Lead Mine Cemetery, and now known as the Peabody Cemetery was given to the town. Also discussed how the land behind the building was a Shelburne Baseball Field.

- We will have a new updated assessment this year, whereas the last PEABODY FARM CONDITIONS ASSESSMENT was November 23, 2008. It is very helpful, however outdated. A newer and more thorough assessment could be done in combination with the state register nomination. The assessment will give us a list of priorities for repairs and available grants. Andrew is working on this process, with us which will open opportunities to:
 - Replacing the Roof
 - Raising the Shed and replacing the failed support system in place.
 - Repairing the Bowed Wall, and top plate on the right side of the Farmhouse.

A brief description of the house:

- The house is comprised of three distinct structures creating a livable whole that evolved over time as the farm changed and grew. The main house is a one and a half story cape with dormers integral to the front eave wall. This portion of the house measures approximately 30 feet wide and twenty-seven feet deep.
- Connected to the main cape is an approximately 20 by 20 ft structure encompassing the kitchen and adjacent pantry along with the primary side entryway. There is some evidence that this portion of the house was at one time a local school building moved and attached to the main cape.
- An unheated woodshed is attached to the left side of the kitchen ell and measures approximately 14 feet wide by 20 feet in depth. This structure is a cohesive timber framed structure and was clearly moved from another location and added to the kitchen ell. There is a 24-inch step down from the kitchen ell into the woodshed and its foundation is made of rubble stone at grade.
- All three separate structures are timber framed with heavy sills, posted walls and traditional timber roof systems. The kitchen ell has a principal rafter purlin roof and the main cape and woodshed have common rafter roof systems. Both roof typologies are common throughout New Hampshire in

the early 1800's. Many of the roof elements are hand hewn and joined in the English "scribe rule" method of joinery layout.

Special Appreciation for support of our Historic Peabody Homestead:

- Appreciation for Francis and Florence Peabody for the donation of their Peabody Homestead, home to 4 generations of the Peabody family. Francis and Florence appreciated the rich family history, as well as maintaining notebooks and clippings preserved as historic records. As well as Mrs. R. P. Peabody's book of the "History of Shelburne", 1882.
- Always a big "thank you" to Dick and Pat Lussier for teaming up as our treasurers.
- Thank you to Zack Losier Wight and Ken Simonoko for caring for the property.
- Our "Wildlife Habitat Forest", including native wildflowers in our garden to attract butterflies and bees continues to be a work in progress. Thank you to Will O'Brien for the ongoing coordination of this project, as well as the ongoing work of our "nature trail", led by Biologist Bill O'Neill. We have added more birdhouses to our nature trail. Will O'Brien plans to record the bird species on our own database and send the numbers to E-Bird for the Audubon Society.

Our heartfelt thanks for the many generous donations of personal time, historic items, and monetary from our many supporters, they are greatly appreciated, and needed for success.

All those interested in volunteering their time, and sharing ideas and new concepts, or becoming members of the board, please contact us. We welcome all volunteers or "Friends of the Historic Peabody House"! Our mailing address: Shelburne Heritage Commission, 74 Village Rd., Shelburne NH 03581, or email Heidi at backcountry_photography@yahoo.com. Volunteers are needed for many projects including creating displays, historic research, gardening (planning, and preparation), programs, maps, and docents. We also are welcoming volunteers experienced in: Grant writing, painting, restoration, carpentry, through group participation and/or adopting those types of projects, website hosting/manager, many different opportunities, including our "Open House" events.

SHELBURNE PUBLIC LIBRARY

The Library Mission is to:

- Focus on literacy and lifelong learning, engaging both children and adults in activities that ignite a passion for reading and learning.
- Be a gathering place where people can come together, share books, hobbies and expertise while having fun.

The library is a special place where everyone can come together to have fun, share books, and learn new things. Regular Storytime and Art provides children with interactive and creative experiences centered around literature. Throughout the summer, Debbie Ryan, resident artist, brought artistic fun to the library with a variety of art activities.

Our Halloween Fun Night was a spooktacular event! The blend of Halloween-themes games, crafts and food offered a festive experience for families.

Our annual Christmas Gathering brought joy and excitement to the holiday season. Christmas crafts, hot cocoa and Christmas treats were enjoyed by all. The GMS Choir, directed by Anne Freedman always adds a musical touch that resonates throughout the community. The highlight is always Santa coming to town.....the interaction with children young and old is a special treat. The evening ended with a heartwarming reading of "Twas the Night Before Christmas."

Debbie Ryan has gone the extra mile by organizing Paint and Sip Fundraisers where people paint, socialize, and help support the library. A big thank you to Debbie Ryan and all those who continue to make donations to the library.

If anyone is interested in helping at the library, please feel free to contact one of the trustees.

Library Trustees



*Twas the Night Before
Christmas...*

SANTA!!!



SHELBURNE UNION CHURCH

The Shelburne Union Church is undergoing vital renovations after being closed for several years. The restoration efforts encompass various tasks such as painting, window washing, general cleaning and ensuring the safety of entrance railings. To achieve these goals, we urgently seek volunteers and donations. We encourage anyone willing to contribute, even if it's just an hour of their time, to come forward and be part of this community project. The objective is to reopen the church, reestablish programming, and foster a sense of community.

Recent Accomplishments: During the summer, the roof was successfully replaced, thanks to the efforts of Judson Roofing, who accommodated us in their busy schedule. Additionally, Colorworks has provided an affordable plan to enhance the church's aesthetics on a tight budget.

Short-Term Goals (2024):

- Appoint two more Executive Board Members to meet quarterly, establish budgets, and discuss church goals.
- Organize a men's breakfast and women's conference.
- Provide a scholarship for two children to attend Horton Center along with a grandparent for the grandparent's weekend retreat.
- Develop memorial gifts and gardens.
- Continue refurbishing the church with paint, minor repairs, and aim to replace the old, damaged rug by fall.
- Sponsor and support the new spiritual community choir, Rising Melodies, directed by Sandra Patrick. Look out for posters this spring as we aim to host a special event at the Town & Country Motor Inn.

Future Plans (2025):

- Establish a once-a-month service schedule.
- Organize fundraising meals at the Town Hall.
- Continue spiritual growth and follow the Holy Spirit's guidance within the community.

To achieve these goals, we plan to utilize the town hall bulletin board to inform the community once our plans are finalized, and the rest of the board and volunteer members have met.



We appreciate the support of the community in making these renovations and revitalization efforts a success. Together, we can restore the Shelburne Union Church as a vibrant hub for spiritual connection and community engagement.

Contact Information:

Chairperson - Christine Baillargeon: (603) 915-2407, cclegendre@gmail.com with questions, fundraising ideas or to volunteer.

Treasurer - Kim Landry: landryk66@gmail.com to donate.

The Shelburne Union Church Committee

CONSERVATION COMMISSION

The purpose of the Shelburne Conservation Commission (SCC) is: 1) to promote wise use of Shelburne's natural resources, and 2) to identify and conserve wetlands, forests, rivers, open spaces, watershed areas, unique areas, flood zones, fisheries, wildlife habitats, and scenic vistas. Conservation commissions consist of local volunteers who study and protect natural resources. The commission interacts with the town through the Selectboard and may provide input to land use decisions by the town planning board or other public agencies such as the zoning board, fire department, or road agent. The commission also has a role in providing input into the permitting processes required through the N.H. Department of Environmental Services.

The commission worked on initiatives and projects in 2023, including these major ones:

1) Mahoosuc Highlands: Starting in 2021 and continuing through 2023, SCC partnered with the Society for the Protection of NH Forests and The Conservation Fund on a conservation acquisition which included Bayroot lands in the Hogan Road and Lead Mine areas and The Conservation Fund-owned Bald Cap Peak area. With funding support from LCHIP and NHDES, the properties were acquired by SPNHF in late September. SPNHF manages its forests to the highest standards and will continue paying local real estate taxes. SPNHF plans to include community input in future stewardship and management planning and hopes to set up a local advisory committee. SPNHF also seeks a collaborative framework for management of the Hogan Road including with the Lead Mine State Forest, Brookfield, and Eversource.

2) Since the Shelburne Riverlands project which has protected extensive wetlands, floodplains, islands, and forests along the Androscoggin River came into fruition in Shelburne in 2021, the SCC has monitored progress in various areas. While a more extensive report will be in the Shelburne Trails Club Annual Report, it is notable that the trail system on the "Stateline parcel" is largely completed and a celebratory opening was attended by more than 70 people in early November. A small parking lot off the North Road provides trail access to this parcel which is open for hiking, skiing, and snowshoeing, and includes a kiosk with extensive information and a map of the trails. Work to address invasive plants on this parcel is ongoing in cooperation with NRCS.

3) FERC Re-licensing of the Shelburne aka Lead Mine Dam: In cooperation with the Selectboard, the SCC has been engaging with Great Lakes Hydro America/Brookfield Power on their re-licensing

efforts. The Federal Energy Regulatory Commission (FERC) has a required public involvement process for a new 30-40-year permit. Brookfield issued their Recreation Use & Facility Assessment Report on April 12, 2023, after members of the SCC and other interested residents met with Brookfield and provided recreation recommendations on access, restoring portage, and other issues. Work will continue into 2024 when NEPA is completed by FERC and the Final License Application is expected to be affirmed by FERC.

- 4) Here are some other activities that SCC engaged in during 2023
- a. NHACC Annual Conference in Pembroke NH - Larry Ely and Katie Stuart gave well-received presentations on the Shelburne Riverlands and Mahoosuc Highlands projects.
 - b. SCC members learned about expanding infestations of several invasive species in the NH North Country including Japanese knotweed, oriental bittersweet, barberry, tansy, and more.
 - c. The SCC and Selectboard supported the Gorham Town Forest Expansion which included some acreage in Shelburne behind Town & Country.
 - d. SCC weighed in on a legislative proposal to repeal many of the professional licenses in NH which included foresters, wetland scientists, soil scientists, and more.
 - e. SCC investigated some stream-side concerns expressed by landowners and residents.

The commission generally meets on the second Wednesday of each month, usually at 6:30 p.m. although we do take a summer hiatus. SCC members encourage anyone with an interest in conservation issues, or who wishes to present information to the commission, to attend our meetings.

Shelburne Conservation Commission



SHELBURNE TRAILS CLUB

The Shelburne Trails Club (STC) continues to maintain Shelburne hiking trails and to improve the existing system of local hiking trails primarily in the Mahoosuc Mountain Range. The USFS maintains hiking trails in the White Mountain National Forest in Shelburne and the Appalachian Mountain Club maintains the Appalachian Trail and the “blue blaze” trails connecting to the AT in town. Club activities were impacted by a very wet summer and the resultant extensive populations of mosquitoes that made trail work difficult for volunteers. The month of June saw only six days without rain and July and August were also quite wet.



The Spring Volunteer Trails Day was missed again this year due to the weather, but work continued completing the new Riverlands trail network by individuals and small groups. Extensive timber harvesting at the Philbrook Farm and on the commercial Bayroot LLC timberlands continued through the winter and late Fall causing us to defer some restoration work on trails on those lands.

The Club Accomplishments for 2023:

- The Club’s official Speaker Series resumed in 2023 with a presentation on the “Geology of Shelburne” by Dr. Thompson and Dr. Eusden at town hall in May. The duo had just completed updated mapping of the bedrock and surficial geology of the valley for the NH Geological Survey.
- A forest fire was started in June by a downed electrical transformer on the power line corridor on the Philbrook Farm and the windblown blaze reached the edge of the White Trail on both the Philbrook Farm section and the MLT Riverlands tract. Logging slash from the recent harvest contributed to the spread of the fire over several acres. The trail footpath was not impacted by the blaze, but the logging at the lower end of the White Trail will require a slight reroute on the washed out former woods road.



Senior Project Volunteers

- The Club's scheduled Annual Meeting and Fall Volunteer Trails Day at town hall was rained out and rescheduled for October 28. New officers were elected at the business meeting on the 28th and the 20 trail volunteers then turned out for delayed maintenance on the STC trails. Following the trail work, volunteers returned to town hall to enjoy a chili luncheon later that afternoon.
- A small group of volunteers worked on trails at the Philbrook Farm in early October performing restoration work and trail improvements along with re-blazing after timber harvesting from the past two winters.
- STC and MLT Volunteers worked throughout the summer and fall to complete the 3-mile trail network on the Riverlands State Line Forest off North Road. Trail construction included blazing and signing the finished trail footpath as well as construction of a 32' span footbridge across an old beaver dam. The completion of the trail network was celebrated by STC and MLT during a Shelburne Riverlands Celebration on November 5 with 60 guests attending to learn about the trails and to join a hike accompanied by Shelburne's pack llamas.



Llamas!

- In November, STC volunteers aided Holden Daniels from Falmouth, Maine with his high school senior project that included installation of a bench along the Riverlands “River Trail” and the creation of a ski-bypass on a steep trail section.
- The December 500-Year Flood washed the 32’ trail footbridge at Riverlands one-half mile down a wetland channel before hanging up on another former beaver dam in Maine. It is estimated the river’s overflow filled the wetland channel and overtopped the bridge by 12’ of rushing water. The still intact bridge was found and disassembled and pried out of the surrounding frozen debris by volunteers and the timbers were then stacked back at the trailhead for rebuilding in the spring.



Recovering Foot-Bridge After Flood

- The Club's Facebook page continues to serve as the club's social media site and can be accessed directly at: facebook.com/ShelburneTrails . Those who would like to be a part of the club and receive E-mail notifications should contact Club Secretary Larry Ely at shelburnetrails@gmail.com.
- The Fall Annual Meeting included the election of Dinah Bodkin and Carol Bourque to fill vacant 3-year terms and David Skelly to a vacant 2-year term on the Board of Directors. Club officers will be elected by the board at a 2024 board meeting. Returning board members Nancy Eaton and Ginger Lawson welcomed the new board members. Departing board member Julie Reiff was thanked for her service during her recent 3-year term. Departing board members Dick Lussier and Katie Stuart were recognized for their service on the board of directors for twelve years with only a 1-year term limit absence between two consecutive 3-year terms. Both were also among the group of the six members who founded the club in 2010.
- We continue to thank the many private Shelburne landowners who allow access to their land and we thank them and the Town of Shelburne for its support.

GORHAM COMMUNITY LEARNING CENTER

The Gorham Community Learning Center and GCLC-Little Huskies are dedicated to caring for and educating our students in a safe, comforting environment. We serve children from ages 6 weeks to 12 years old from Gorham, Randolph, Shelburne, and surrounding communities. We develop age-appropriate curriculum and learning environments to enhance and encourage educational success in all age groups. We pride ourselves on having high-quality staff that are trained to educate and care for the children.

Highlights from 2023:

- We opened our first satellite site at the Edward Fenn Elementary School in July. This Pre-K program is designed to work collaboratively with the Ed Fenn to prepare the children for kindergarten the following year. We are able to serve 20 children, ages 4-5 at this site. Children have the opportunity to eat in the cafeteria, participate in assemblies and school events and attend gym, music, library, and STEAM. They are also able to learn and be exposed to the school setting which will help create seamless transitions to kindergarten.
- As a result of expansion, we were able to increase our infant and toddler capacity at our main building to help meet the extreme, dire needs of our community. We were also able to increase our capacity for our preschool program, 2-4-year old's as well.
- Julianne Gooden joined our administration team as the Site Director/Lead Teacher of the GCLC-Little Huskies program. Julianne is a hardworking, passionate, and crucial part of our team. We are so happy to have her!
- GCLC took over the Ed Fenn After School Program, to better serve the community and increase available slots. We currently have 36 students enrolled.
- One of our staff members, Alex Bisson, completed The Child Development Associate (CDA) Credential. This is a widely recognized credential in early childhood education administered by the Council for Professional Development. The CDA Credential guides early childcare professionals as they work toward becoming qualified teachers of young children. This required her to complete over 100 hours of training, create a portfolio, pass a standardized test, and be observed in her classroom by a validator. The Neil and Louise Tillotson Foundation made this opportunity possible.



(Photographs provided by GCLC)



North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of serving 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community, and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management.

In 2023, the North Country Council undertook the following activities in the region:

- Launched the new website in June!
- Collaborated with other Regional Planning Commissions through the NH Association of Regional Planning Commissions and Director meetings in Concord.
- Supported efforts and attended regional planning and municipal conferences.
- Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$75.00 per book).

Transportation

- Staff completed over 160 traffic counts during the 2023 collection season.
- A major update to the Regional Transportation Plan (RTP) was approved by the North Country Transportation Advisory Committee (TAC) and Council Representatives. This update consisted of an expanded regional context, background, goals, objectives, corridor datasheets, and updated challenges & opportunities and maps section.
- Staff worked with communities throughout the year on noted transportation concerns and opportunities. These included different funding options, community projects for on-call engineering support services, and coordinating meetings with local officials and other agencies.

- Began the Ten-Year Transportation Improvement Plan process, including work by the Transportation Advisory Committee (TAC) to finalize the regional project priority rankings and the approval of the initial funding allocation. Two projects were submitted to the NHDOT on behalf of the region.
- Staff attended 4 Governor’s Advisory Commission on Intermodal Transportation (GACIT) hearings during September 2023 and presented regional projects at 3 of these meetings.

Economic Development

- Coordinated 6 comprehensive Economic Development Committee (CEDS) meetings. Focusing on connecting resources in the region, learning about innovative strategies for improved economic prosperity, and sharing regional information as well as adopting the 2023-2028 CEDS update that was also adopted by the Council’s Board of Directors. We welcomed the new EDA Maine and New Hampshire field representatives for a two-day tour of the region and various Economic Development projects and opportunities.
- The Regional Housing Needs Assessment (RHNA) was updated and adopted by the Board of Directors. The new 5-year RHNA is complete with data, projections for the future, and, most importantly, tools! Visit our website to see more about this report!
- 9 communities in the region were awarded Housing Opportunity Planning (HOP) Grants for planning, demolition, and housing construction. This includes five (5) communities that have partnered with the Council to complete Opportunity Planning Grants and make regulatory changes in an effort to reduce barriers to housing production.
- Staff reviewed and responded to 3 Developments of Regional Impact over the course of the year.
- The Council continued to assist the Northern Border Regional Commission (NBRC) & State of NH Bureau of Economic Affairs (BEA) in providing development assistance to potential and awarded grantees. In 2023, the Council provided pre-project development coaching assistance to over 25 NBRC applicants, assistance to 10 new NBRC grantees in getting NTP, and technical assistance to NHBEA Capacity Consultant ADG for statewide program support to over 30 NBRC active grantees.
- Continued work with 3 regional employer groups to bring employer housing conversation toward action using the NH Employer Workforce Through NHFA funding.

- Continued to assist Coos County with the Coos County Broadband Committee, as well as providing technical support to the Carroll County Broadband Committee

Environmental Planning

- North Country Council assisted in coordinating and staffing 2 Household Hazardous Waste events for the Pemi-Baker Solid Waste District (PBSWD). There were 289 participants that brought the equivalent of 4,000 gallons of hazardous materials that were removed from the waste stream.
- The Council collaborated with Sace Headwaters Alliance, NH Fish & Game, NH Geological Survey of DES and Green Mountain Conservation Group, and NH Association of Conservation Commissions for the Saco River Watershed Stream Crossing Assessment project.

Resiliency & Emergency Planning

- Staff supported the development of a North Country Food and Agriculture Council made up of industry leaders, businesses and organizations who has formed a Steering Committee and hosted two annual food and agriculture summits.
- Staff are facilitating the development of a North Country Climate Resiliency Resource Guide for businesses and communities through a collaborative effort the Council is providing for regional environmental, education, and outdoor organizations and businesses working on climate resiliency.
- North Country Council is providing support and facilitation for the newly formed North Country Arts and Culture Collaborative that is bringing together leadership, businesses, and organizations within the Arts and Culture industry to develop a strategic plan to support the arts and the creative economy.

Mapping and Data Analysis

- North Country Council developed ArcGIS Online Hubs to be a resource for the region. The Hubs offer spaces to find grants, funding opportunities, and data resources that are applicable to the North Country. Users can find funding opportunities and data resources related to community & economic development, environmental, housing, transportation, business, arts & culture, and more!
- Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.

STATE OF NEW HAMPSHIRE
Executive Council

JOSEPH D. KENNEY
EXECUTIVE COUNCILOR
DISTRICT ONE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

DISTRICT ONE
EXECUTIVE COUNCILOR JOSEPH D. KENNEY

The year of 2023 saw a rise in inflation both statewide and nationally. The hot topics continue to be housing, workforce, childcare and food security. This year also saw a lot of storm damage in July and December which has required a lot of roads, bridge infrastructure and trail repair around the state.

Many of my priorities have been directed at economic development, outreach to the business community, mental health system improvement, and food security. This Councilor has been an advocate for a northern New Hampshire food warehouse to enable food pantries to replenish in a timely manner and to provide fresh produce and meats.

The Governor's Office for Emergency Relief and Recovery (GOFERR) and the Executive Council provided \$15.4 million to Strafford County to support the building of a new nursing home. Strafford County Commissioners and Legislative Delegation continue to work on the project. The Council approved the transfer of the Old Rochester Courthouse to the City of Rochester in the exchange of land on Rochester Hill Road to build a \$17.5 million Rochester District Courthouse.

The Governor's Advisory Commission on Intermodal Transportation (GACIT) had completed its work in 2023, and the NH Legislature and Governor will approve of its findings in 2024. This Councilor conducted 8 public hearings around the district to hear input from the public and regional planning commissions on transportation and infrastructure concerns.

The Governor and Council approved \$20 million of the American Rescue Plan Act to fund the community center grant program, administered through the Community Development Finance Authority. The two round programs have been completed, dozens of projects around the state have received funding and construction is ongoing.

Between January to December 2023, the Executive Council confirmed 8 judicial candidates to the Circuit, Superior and Supreme Court levels. Additionally, 3 other judicial candidates received public hearings in December and will be up for confirmation in January 2024. The Council confirmed a new Chief Justice of the Superior Court, a new Commissioner of Health and Human Services, a new Insurance Commissioner, and a new Department of Environmental Services Deputy Commissioner.

The total contract items reviewed by the Executive Council were approximately 2,919 to include 5 late items over the course of 22 meetings. Of the 231 confirmations of board and commission positions, 55 were from District 1. On July 19th the District 1 on the road meeting was held at the Rotary Arts Pavilion in Dover, NH in honor of the 400th Celebration.

The sale of the Laconia State Property is scheduled for early 2024. The Council has been an active participant with NH Administrative Services to make sure all aspects of this purchase and sales agreement is completed and thorough. State officials continue to work on retention and recruitment of businesses to our state.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention to Director of Appointments/Liaison or call at (603) 271-2121. A complete list of all state boards and commissions are available at the NH Secretary of State website: www.sos.nh.gov/redbook/index.htm

My office is open to requests for state constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and Wrap Up Newsletter. If you would like to be included on this list, contact me at joseph.d.kenney@nh.gov. I also have an internship program for college students. My office number is (603) 271-3632. I am always available to old and new friends. Please stay in touch.

Serving you,

Executive Councilor
Joe Kenney



**RULES, REGULATIONS,
AND
INFORMATIONAL MATERIAL**



DOG LICENSES

It's the Law

1. EVERY DOG, four months old or older, **MUST HAVE A LICENSE**. These are obtained from the Town Clerk. This must be done **EVERY YEAR BEFORE APRIL 30th**. Penalties will be imposed on any dog that is not registered as of June 1st.

2. EVERY DOG must have a certificate showing that it has been **VACCINATED FOR RABIES**. **This certificate must be presented at the time of registration.**

3. EVERY DOG must wear its license tag. (RSA 466:1)

4. License Fees: (RSA 466:4)

\$ 6.50 - all neutered/spayed dogs

\$ 6.50 - puppies (4 - 7 months)

\$ 9.00 - all unaltered male dogs

\$ 9.00 - all unaltered female dogs

\$ 2.00 - owners over 65 (one dog only)

****Failure to comply will make you liable for a penalty of \$25.00 per dog. (RSA 466:13)***

5. SHELBURNE HAS A LEASH LAW

No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a) (Voted: November 4, 1980)

REMINDER: It is now **State law** to have **all cats** (three months of age and over) **vaccinated against rabies**.



SNOW REMOVAL ORDINANCE

Passed: 8/14/94

No person shall remove snow from his/her premises and deposit it on any street, highway, or cul-de-sac.

Any person who violates this ordinance shall be fined not more than \$1,000, and not less than \$50 for each separate and distinct violation.

PARKING BAN

It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of Shelburne on town roads and rights-of-way during, and 24 hours after, a snowstorm.

Vehicles in violation will be towed at the owner's expense.

SPEED LIMITS IN SHELburne

The Board of Selectpersons has set speed limits for the following town roads:

- East end of North Road - from intersection with Meadow Road to the Maine Line - **35 miles per hour.**
- Village Road and all other town roads - **25 miles per hour.**

ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY

Section 1: Consumption of Alcohol Restricted

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA: 175, in the Chester C. Hayes Memorial Park, in any Town buildings or associated parking lots in the Town of Shelburne.

Section 2: Possession of Open Containers

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA: 175 in any public place shall be considered "prima facie" evidence of consumption.

Section 3: Penalty

Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$50.00 per violation.

Truck Travel Restricted Ordinance Adopted 9/15/2008

When signs are erected giving notice thereof, including any applicable vehicle weight limitations and/or restrictions upon any classification of vehicles recognized by the State and/or Federal Department of Transportation or Interstate Commerce Commission, streets or parts of streets shall be restricted to vehicles complying with such vehicular weight limitations and/or restrictions, provided, however, that if signs are erected restricting a street, or part thereof, with a sign stating merely "No Through Truck Traffic" or similar designation, without further elaboration, then such street or part of such street shall be restricted to vehicles that meet all of the following requirements: (1) a gross vehicle weight of 12,000 pounds or under; (2) no more than two (2) axles; (3) no more than six (6) tires; and (4) operates as a single unit. All trucks failing to comply with such limitations are expressly prohibited unless they have applied for and received a permit for an exemption from this ordinance. These restrictions shall not apply to vehicles making deliveries or pick ups to residences, businesses, or properties on said streets, to Town owned vehicles or drivers traveling to their own residences on said street. Drivers traveling to their own residences shall not park said vehicle on any portion of the Town street or right of way.

This ordinance was applied to North Road from the intersection of Meadow Road by voted of the Board of Selectpersons on September 30, 2008.

WEIGHT LIMITS ON ALL TOWN ROADS

After holding a Public Hearing during the August 27, 1996, Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000 lbs.

Per RSA 231:191, applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing, may impose reasonable conditions, and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

- North Road (intersection of Meadow Road to Maine)
- Conner Road
- Hayes Road
- Hubbard Grove
- Landfill Drive
- Losier Road
- Mt. Moriah Drive
- Power House Acres
- R-F Drive
- Seyah Road
- Sunrise Drive
- Village Road
- Winthrop Drive

LANDFILL REGULATIONS

Hours: Saturdays - 6 AM to 12 PM – All Year
Wednesdays - June 12th - August 31st, 2024
3 PM to 4:30 PM

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is \$7.50.

Recycling is mandated by the Town of Shelburne. A list of recyclable materials is included below.

Any items containing mercury are collected separately. Please see Zack or Ken for more information.

There are charges to dispose of many different items. These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and submit payment prior to disposing the item. People disposing of items not paid for will be billed via town invoice. The fee schedule is included below.

The Transfer Station **does not accept** any hazardous waste including hazardous household waste(s). A Hazardous Household Waste Collection Day will be held this year at the Androscoggin Valley Regional Refuse Disposal District Transfer Station in Berlin, on **Saturday, June 15th, 2024**. Details will be posted at the Transfer Station.

Reminder: Outdoor burning of garbage is illegal (RSA 125-N)

RECYCLABLES LIST

ALUMINUM CANS – Please place in recycling container.

PLASTIC CONTAINERS - #1 and #2. Place in recycling container.

TIN CANS – Place in metal container. Empty and rinse out. Labels OK.

GLASS – (***Except fluorescent lights***) All glass, any color goes into the glass barrel. Empty and rinse.

FLUORESCENT LIGHTS - **See attendant.**

METALS – Small metal waste (Coat hangers, bolts, nails)
Large metal items go on “Metal” pile.

CARDBOARD – Corrugated boxes, empty and dry. Please break down and place in recycling container.

PAPER – Newspaper & magazines. Please place in recycling container.

PAINT CANS – Paint cans are considered **hazardous waste if there is liquid paint in them.** We can only accept them if they are **empty or dry.** Cover off.

WASTE OIL – Place in the drum inside the building.

VEHICLE BATTERIES – Place on the pallet inside.

TIRES – Place on pile outside.

BRUSH AND YARD WASTE – Place on the piles in the yard (Clean wood – 5 in. diameter max.)

Note: Yard wastes do not go in any container.

CONSTRUCTION / DEMOLITION DEBRIS – Painted wood or treated wood, sheet rock, furniture, etc.

See attendant.

STYROFOAM – Styrofoam can be placed in Waste Container without being placed in a green bag.

SHINGLES – Shingles must be uncontaminated with other waste.

See attendant.

APPLIANCES – Sinks, stoves, refrigerator, freezers, etc.

See attendant.

LARGE METAL WASTE –

See attendant.

TREE STUMPS – Not allowed under our permit.

WASTE CONTAINING MERCURY –

See attendant.

TELEVISIONS / COMPUTERS –

See attendant.

MISCELLANEOUS WASTES –

See attendant.

FEES SCHEDULE FOR DISPOSAL OF SOLID WASTES

1. RECYCLABLES – NO CHARGE
 - a. Beverage bottles (PETE Plastics)
 - b. Milk Bottles (HDPE)
 - c. Colored Opaque containers (HDPE)
(Detergent Bottles for example)
 - d. Tin Cans
 - e. Aluminum Cans
 - f. Newspaper
 - g. Corrugated cardboard
 - h. Clean Wood (Up to 5 in, in diameter)
 - i. Batteries (All types)
 - j. Used motor oil
 - k. Scrap Metal
 - l. Paint Cans
 - m. Anything containing mercury (i.e.,
fluorescent lights, thermostats,
thermometers, etc.)
2. TIRES (Any size, removed from rim) - \$4.00
3. CONSTRUCTION DEBRIS
 - a. \$20/yard - \$2.00 minimum
 - b. Clean shingles or sheet rock - \$30.00/yard
 - c. Shingles/sheetrock mixed with other
material - \$40.00/yard
4. APPLIANCES
 - a. Large - \$10.00 (Stove refrigerator, furnace,
water heater, etc.)
 - b. Small - \$5.00 (microwave, vacuum, etc.)
 - c. Computer monitors or any size TV - \$5.00

5. FURNITURE

- a. Wood furniture - \$5.00 per item (see attendant for odd material)
- b. Stuffed furniture - \$10.00 per item (Sofa, Sofa bed, Chair, etc.)
- c. Large rugs (10x12 & up) - \$10.00
- d. Small rugs - \$5.00
- e. Mattress/Springs - \$10.00

6. MISCELLANEOUS BULKY ITEMS

- a. Plastic furniture, pools, toys, etc. – same as construction debris.
- b. Baby strollers, carriages, bicycles, etc. – same as construction debris.
- c. Odd items (Fencing, metal mixed with wood or plastic) - same as construction debris.
- d. Styrofoam - place in garbage truck not bagged – no charge.

WINTER MAINTENANCE POLICIES

The Town of Shelburne **does not** maintain a “Black Road” or “Ice Free” Policy. Every effort will be made to remove as much snow and ice as Mother Nature allows.

The Town of Shelburne has a “No Parking” ordinance within the boundaries of the Town rights-of-way during, and 24 hours after, a snowstorm.

SNOW PLOWING SCHEDULE:

Snow plowing will begin when there is one to three (1” – 3”) inches of snow accumulation on the road. Plowing will continue for the duration of the storm. However, if the storm is of extended duration, some hours off are required for driver’s rest.

Main lines and school bus routes will take priority during work weekdays. School bus routes will be checked daily not less than two (2) hours before the bus runs begin. The Town Hall parking lot, Transfer Station, and Fire Department will be plowed also.

All hills and turns will be sanded during the storm. The day after a snowstorm road widening, turn-arounds, cul-de-sacs, and hydrant clearing will be addressed.

All culverts will be kept open and free of debris (i.e., leaves, snow, and ice) during the year.

ICE STORMS:

All ice storms will be dealt with before, during, and after the storm in order to keep roads open and safe.

DAMAGE TO MAILBOXES/PRIVATE PROPERTY:

Mailboxes or other devices may be damaged by snowplowing operation due to poor visibility, the mailbox being buried in a snowbank, or the weight/volume of the snow being plowed. This damage is not deliberate and, in most cases, unavoidable.

The Town of Shelburne is not responsible for damage and does not repair, replace, or re-erect mailboxes that are located within the highway right-of-way. These devices are located within the highway limits and are the responsibility of the property owner.

The Town of Shelburne Highway Department will work with the mailbox owners to locate the box in the safest possible location and offer advice on its design to minimize potential damage.

PRODUCT TYPES AND APPLICATIONS:

The salt/sand mixture is one (1) part salt and six (6) parts sand which is screened to 3/8 of an inch.

ClearLane is used only on walkways and parking lots of the Town Hall, Transfer Station, and Fire Department. It may be used on roadways as deemed necessary.

All hills and turns will be treated with the sand/salt mixture. Every effort will be made to do this in a timely manner to provide safe travel.

All Town dooryards will be treated with ClearLane enhanced de-icer with magnesium chloride. This is environmentally friendly in order to protect water wells.

Bridge decks normally freeze or glaze sooner than adjacent pavement sections especially in late fall and early winter. Special care and good judgment are required in the use of de-icing chemicals on all bridge decks.



BURNING AND PERMITS

It's The Law - RSA 227-L:17(II)

Anyone who wishes to burn clean, ordinary combustibles such as leaves, brush, or untreated lumber, or to have a camp or cooking fire, must have written permission from the landowner and a **FIRE PERMIT** from the town forest fire warden, issuing agent, or online through the State at www.nhfirepermit.com. You must be at least 18 years of age to obtain a written fire permit.

Gas grills or charcoal fires in a container up and off the ground on your own property do not require a fire permit.

Public or privately-owned campgrounds or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, campfires, or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:

1. be in an area cleaned to mineral soil at least 8 feet across;
2. have at least 6 inches of sand or gravel under the fire for any fire built on the ground;
3. have no limbs or other burnable material to a height of 10 feet above the fireplace area; and
4. be constructed so they cannot be moved from their mineral soil area.

What You Can Burn and When

Only leaves, woody debris, brush less than 5 inches in diameter, untreated wood and dimension lumber may be burned. For any open burning, a written fire permit is required. Even with the permit, no open burning between the hours of 9:00 AM and 5:00 PM, unless it is raining.

When the ground where you are burning is completely covered with snow, no fire permit is required. However, be sure to check local ordinances that might restrict wintertime burning.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber, and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division’s Open Burning Rules).

A buried fire is NOT an extinguished fire!

What You Need to Know

When you request a written fire permit you will need to know the following:

<p>What are you going to burn?</p> <p><i>Material must be clean, ordinary combustibles. Brush cannot exceed 5 inches in diameter.</i></p>	<p>How much help will you have during the burn?</p> <p><i>Your fire must be attended at all times, or completely extinguished.</i></p>
<p>Where are you going to burn?</p> <p>How far from the nearest structure, trees and dead vegetation or overhead phone or power lines?</p> <p><i>Fires must be no closer than 50 feet from a structure, or 25 feet if in an approved incinerator.</i></p>	<p>Do you own the land where you plan to burn?</p> <p><i>If not, you MUST have written permission from the landowner.</i></p>
<p>When do you want to burn?</p> <p><i>Date, time of day, NO BURNING 9:00 AM to 5:00 PM unless it is raining (permit still needed even when raining).</i></p>	<p>Will you be able to extinguish your fire if someone complains?</p> <p><i>Officials may require a fire be extinguished if there are complaints.</i></p>

<p>What do you have for fire protection?</p> <p><i>A hose, shovel or rake, and a bucket of water should always be available at the burn site. You are liable for the costs of extinguishing escaped fires.</i></p>	<p>Are there any tires or tubes in the material to be burned?</p> <p><i>Tires, tubes, plastics, shingles, and foam rubber are just <u>some</u> of the prohibited materials.</i></p>
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Commercial Permits

The Forest Ranger for your town/city and local Warden are needed to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill, or other methods of legal disposal.

The commercial permit is for contractors who use hired help for the burning of material between the hours of 9:00 AM and 5:00 PM and only needed when the ground is not covered with snow.

The permit will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.



RESTRICTED USE OF FIREWORKS

Permissible (consumer) fireworks shall only be used, possessed, and discharged during the following times without a permit:

Memorial Day - from 5 PM to 10 PM
July 3rd, 4th, & 5th - from 5 PM to 10 PM
Labor Day - from 5 PM to 10 PM
Christmas Eve - from 5 PM to 10 PM
Christmas Day - from 5 PM to 10 PM
New Year's Eve - from 5 PM to 12:30 AM



Fireworks may be allowed for special occasions if a permit is applied for and issued by the fire chief or his designee.

Any person who violates this ordinance, in addition to any penalties prescribed in NH RSA 160-B and NH RSA 160-C, shall be subject to a fine of \$50.00 for the first offense and \$100.00 for each subsequent offense, and confiscation of any fireworks in the person's possession.

Any sworn law enforcement officer of the town, county, or state, as well as the fire chief and their designee, shall be empowered to enforce this ordinance. All fines shall be paid to the Town of Shelburne and deposited into the Town's general fund.

NOTES

IN CASE OF
EMERGENCY

BE
PREPARED

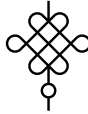
Note: Do you or someone you know require special assistance during an emergency/disaster? If so, contact the Town Office for a Functional Needs Assessment form. Return the form, and all information received will remain confidential and only shared with first responders.

SHELBURNE TOWN MEETING

TUESDAY, MARCH 12th, 2024 - 7 PM
SHELBURNE TOWN HALL

**GRS
COOPERATIVE SCHOOL DISTRICT
MEETING**

THURSDAY, MARCH 7th, 2024 - 7 PM
GORHAM ALUMNI GYMNASIUM



DIAL 911 FOR ALL EMERGENCIES

**FOR 911 TO BE EFFECTIVE, EVERYONE
NEEDS TO MAKE SURE THEIR ADDRESS IS
VISIBLE.**

**For residents looking for guidance, the town
recommends red reflective signs with 5"-high
white numbers, vertically oriented, 6" x 18" in
size. These can be found at a variety of online
retailers.**

**REMEMBER, IN AN EMERGENCY
MINUTES COUNT!!**



Welcome to

SHELBURNE

Settled 1769